

MINUTES  
MEETING OF THE BOARD OF TRUSTEES  
APPALACHIAN STATE UNIVERSITY

Tuesday, June 5, 2018

11:30 am

Chancellor's Office Conference Room via Telephone Conference  
B.B. Dougherty Administration Building, Campus

CALL TO ORDER: The Board of Trustees of Appalachian State University met via telephone conference at the call of the Chair and the Chancellor on Tuesday, June 5, 2018, at 11:30 am in the Chancellor's Office Conference Room of the B.B. Dougherty Administration Building on the campus of Appalachian State University in Boone, North Carolina. Chair James M. Barnes presided and called the meeting to order.

MEMBERS PRESENT VIA TELPHONE:

James M. Barnes  
M. Lee Barnes  
Susan M. Branch  
Robert C. Hatley  
Scott K. Lampe  
DeJon McCoy-Milbourne  
Charles V. Murray  
E. Bonnie Schaefer  
D. Kenan Smith  
Carole P. Wilson

MEMBER PRESENT:

John M. Blackburn

MEMBER ABSENT:

Donald C. Beaver

OTHERS PRESENT VIA TELEPHONE:

Doug Gillin  
Mark Bachmeier

OTHERS PRESENT:

A. Dawn Antonucci  
Sheri N. Everts  
Hank T. Foreman  
Paul D. Forte  
Darrell P. Kruger

CONFLICT OF INTEREST NOTICE: Chair Barnes read the following statement:

Under the State Government Ethics Act, all voting members of the Board of Trustees have a duty to avoid conflicts of interest and appearances of conflicts. Looking at the agenda for today's meeting, does anyone know that you have a conflict of interest or an interest that would give rise to the appearance of a

conflict of interest? If so, please let me know now. [None reported.]

CLOSED SESSION: Chair Barnes announced that he would entertain a motion for the Board to convene in closed session.

Upon motion duly made, seconded and approved, the Board convened in closed session to:

1. prevent the disclosure of privileged or confidential information under Chapter 126 of North Carolina General Statutes; and
2. discuss matters relating to the location or expansion of industries or other businesses in the area served by the Board [N.C.G.S. § 143-318.11 (a)(4)]; and
3. consider qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee [N.C.G.S. § 143-318.11 (a)(6)].

PUBLIC SESSION RECONVENED: Upon motion duly made, seconded and approved, the Board reconvened in open session at 12:02 p.m.

DESIGNER SELECTIONS: Upon motion duly made, seconded and approved, the two project designer selection recommendations were approved as presented. (See Attachment 1)

COACHING CONTRACTS: Upon motion duly made, seconded and approved, the coaching contracts for Men's Basketball Head Coach James Patrick Fox and Men's Tennis Head Coach Craig M. Schwartz were approved as presented.

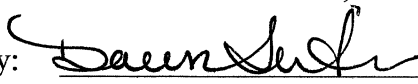
EMPLOYMENT AGREEMENT DEAN OF GRADUATE STUDIES: Upon motion duly made, seconded and approved, the recommendation to hire Michael Jon McKenzie as Dean of Graduate Studies was approved as presented.

EMPLOYMENT AGREEMENT GENERAL COUNSEL: Upon motion duly made, seconded and approved, the recommendation to hire Paul Meggett as General Counsel was approved as presented.

REMARKS FROM CHAIR BARNES: Chair Barnes thanked the Board and offered a reminder of the upcoming Board of Trustees meetings on June 21 & 22.

ADJOURNMENT: There being no further business, the meeting adjourned at 12:07 p.m.

JAMES M. BARNES, Chair

By:   
Dawn Antonucci  
Assistant Secretary

March 13, 2018

## MEMORANDUM

TO: Paul Forte  
Vice Chancellor for Business Affairs

FROM: Steve Martin  
Director, Planning, Design & Construction


SUBJECT: Varsity Gym HVAC Upgrades – Designer Selection

This a 2016-2017 Carry Forward funded project. Code and Item numbers are 41730-305. Interviews for the Varsity Gym HVAC Upgrades project (authorized at \$684,400) were conducted on March 9, 2018. The interview committee for the subject project included Neal Winebarger (Project Engineer), Mike Farrington (Bldg. Systems Supervisor), Scott McClure (HVAC Shop Supervisor), Brandon Czaja (Housing Maintenance Supervisor), Pete Gregg (Housing Maintenance), Bruce Bromberger (Housing Facilities Operations) and Andy McDonald (Housing Facilities Operations). The committee reviewed ten (10) letters of interest from design firms, with four (4) shortlisted to interview. From those interviewed, the following are recommended, listed in priority order.

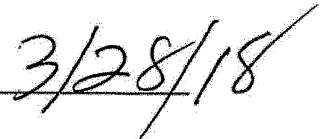
1. McKim & Creed (Raleigh, NC)
2. Stanford White, Inc. (Raleigh, NC)
3. RMF Engineering (Charlotte, NC)
4. RDK Engineering (Charlotte, NC)

If you concur with the selection committee recommendations, please so indicate by signing this form and returning it to me.

Approved: \_\_\_\_\_

  
Paul Forte, VC for Business Affairs

Date: \_\_\_\_\_



March 13, 2018

**MEMORANDUM**

TO: Paul Forte  
Vice Chancellor for Business Affairs

FROM: Steve Martin  
Director, Planning, Design & Construction

SUBJECT: Appalachian Heights HVAC Upgrades – Designer Selection

This a Housing and Residence Life funded project. Code and Item numbers are 41730-306. Interviews for the Appalachian Heights HVAC Upgrades project (authorized at \$1,650,000) were conducted on March 9, 2018. The interview committee for the subject project included Neal Winebarger (Project Engineer), Mike Farrington (Bldg. Systems Supervisor), Scott McClure (HVAC Shop Supervisor), Brandon Czaja (Housing Maintenance Supervisor), Pete Gregg (Housing Maintenance), Bruce Bromberger (Housing Facilities Operations) and Andy McDonald (Housing Facilities Operations). The committee reviewed nine (9) letters of interest from design firms, with four (4) shortlisted to interview. From those interviewed, the following are recommended, listed in priority order.

1. Stanford White, Inc. (Raleigh, NC)
2. McKim & Creed (Raleigh, NC)
3. RMF Engineering (Charlotte, NC)
4. RDK Engineering (Charlotte, NC)

If you concur with the selection committee recommendations, please so indicate by signing this form and returning it to me.

Approved:

  
Paul Forte, VC for Business Affairs

Date:

3/28/18