

MINUTES
MEETING OF THE BOARD OF TRUSTEES
APPALACHIAN STATE UNIVERSITY

Friday, December 7, 2018
Parkway Ballroom
Plemmons Student Union

CALL TO ORDER: The Board of Trustees of Appalachian State University met in open session at the call of the Chair and the Chancellor on Friday, December 7, 2018, at 9:00 a.m. in the Parkway Ballroom of the Plemmons Student Union on the campus of Appalachian State University in Boone, North Carolina. Mr. John M. Blackburn, Chair, presided and called the meeting to order.

MEMBERS PRESENT:

James M. Barnes
M. Lee Barnes, Jr.
Donald C. Beaver
John M. Blackburn
Robert C. Hatley
DeJon M. Milbourne
Charles V. Murray
E. Bonnie Schaefer
D. Kenan Smith
Carole P. Wilson

MEMBERS ABSENT:

Susan M. Branch
Scott K. Lampe
Mark E. Ricks

CONSTITUENCY REPRESENTATIVES

PRESENT (ex-officio):

Barbara B. Howard, Chair
Faculty Senate
Katie S. Howard, Chair
Staff Senate
Wayne Miller, President
Alumni Council

MEDIA PRESENT:

Alex Jenson
University Communications
Kayla Lasure
Watauga Democrat

CONFLICT OF INTEREST NOTICE: Chair Blackburn read the following statement:

“Under the State Government Ethics Act, all voting members of the Board of Trustees have a duty to avoid conflicts of interest and appearances of conflicts. Looking at the agenda for today's meeting, does anyone know that you have a conflict of interest or an interest that would give rise to the appearance of a conflict of interest? If so, please let me know now.” [None reported]

RECOGNITION OF VISITORS: Chair Blackburn welcomed Governor Philip Byers, UNC Board of Governors member, Mr. Alex Jenson, University Communications and Ms. Kayla Lasure, *Watauga Democrat*.

APPROVAL OF ABSENCE: Chair Blackburn stated that Trustees Branch, Lampe and Ricks were absent due to personal reasons. Upon motion duly made, seconded and approved, the absences were approved as presented.

APPROVAL OF MINUTES: The minutes of the September 21 and October 29, 2018 meetings had been delivered to all members on BoardEffect. Upon motion duly made and seconded, the minutes of the meetings were approved as presented.

ELECTION OF ENDOWMENT FUND BOARD MEMBERS: Chair Blackburn called for a motion for election of members to the Endowment Fund Board. Upon motion duly made, seconded, and approved, the following individuals were elected as members of the Endowment Fund Board for a term of three years, commencing immediately.

Lee Barnes
Hank Foreman
Mark Ricks

REMARKS FROM CHANCELLOR EVERTS: (See Attachment 1).

REPORT FROM ACADEMIC AFFAIRS COMMITTEE: Chair Blackburn recognized Trustee M. Lee Barnes, Chair of the Academic Affairs Committee, for this report.

Trustee Barnes stated that the Academic Affairs Committee met on Thursday afternoon, and heard the following reports:

UNC System 120 Credit Hour Exceptions

Dr. Mark Ginn, Vice Provost for Undergraduate Education shared UNC System Policy 400.1.5 “Regulations Related to Fostering Undergraduate Student Success.” It states the following: “Baccalaureate degree programs shall require no more than 120 semester credit hours. An institution with compelling reasons as to why a program’s requirements must exceed 120 semester credit hours may petition to have an exception approved by its board of trustees. Compelling reasons include, but are not limited to: programmatic accreditation standards; licensure requirements; and other state, federal, or professional regulations. An institution must report exceptions granted by its board of trustees, and the reasons for those exceptions, to the

Board of Governors and the president by the end of the calendar year 2018 and annually thereafter.” We have a single exception to request regarding this policy. The Department of Nursing asked for an exception to keep its BSN in Nursing at 126 credit hours. This is a reduction from 128 credit hours as they will remove the requirement of two free elective hours previously required of all degree programs. The Academic Affairs Committee unanimously passed a motion to: “Accept UNC System 126 Credit Hour exception as presented and to recommend it to the full Board for approval.”

Trustee Barnes, on behalf of the Academic Affairs Committee, recommended approval of the Exception to 120 Semester Hour Limit for the Bachelor of Science Degree in Nursing (BSN) and the Nursing Program General Education Requirements.

The Committee’s recommendation was approved unanimously (See Exhibits A-1 & A-2).

App Online

Dr. Darrell P. Kruger, Provost and Executive Vice Chancellor, provided four updates with respect to App Online:

- 1) App State Online was launched in the autumn of 2018;
- 2) Additional resources were allocated to the Center for Academic Excellence;
- 3) We are phasing out supplemental pay; and
- 4) We are growing online education.

Inclusive Campus History Update

Dr. Darrell P. Kruger, Provost and Executive Vice Chancellor provided an update with respect to the Inclusive Campus Climate Stories Work Group. Chancellor Everts charged this group in September, 2017. The goal of this work group is to consider ways to add to the existing campus landscape. The two most notable updates are:

- 1) We have commissioned an inventory of all Appalachian buildings’ names, street names, monuments, memorials, symbols and plaques that will be completed by July 2019. An inventory of this nature does not exist and will be a significant accomplishment; and
- 2) the Provost and Dr. Karl Campbell, College of Arts and Sciences, Associate Professor of History, hosted a podcast in November 2018 that focused on the work of the Inclusive Campus Climate Stories Work Group set in a national and international context.

Trustee Barnes indicated that this concluded the report from the Academic Affairs Committee (see Appendix A).

REPORT FROM ATHLETICS COMMITTEE: Chair Blackburn recognized Trustee Kenan Smith, Acting Chair of the Athletics Committee, for the report. Trustee Smith reported the following:

Student-Athlete Presentations

Senior student-athlete, MyQuon Stout from Football, and sophomore student-athlete, Samara Gibson from Women's Track & Field, gave the Committee insight into their transformational experiences as student-athletes at Appalachian State University. To conclude their presentations, both student-athletes discussed their plans following graduation.

Presentation by Director of Athletics

Mr. Doug Gillin, Director of Athletics, presented several athletics updates to the Committee:

- Recent Appalachian State Athletics academic achievement in the 2017-18 NCAA Academic Progress Rate data submission, which saw 14 sports programs earn perfect student-athlete eligibility and retention rates.
- Competitive updates, including a Sun Belt Conference Championship title for the Women's Cross Country program. Additionally, the Appalachian State University Football team hosted an Inaugural Sun Belt Football Championship Game on Saturday, December 1, at Kidd Brewer Stadium, where they defeated the University of Louisiana in front of a nationally televised audience on ESPN.
- Fundraising updates, including financials related to "A Mountaineer Impact Initiative" where key resources continue to be raised in the areas of operating, scholarships and capital projects.
- Facilities updates, including the design phase of Athletics facilities projects at the Appalachian 105 Property, initial project timeline for the North End Zone Facility, and future Football game day parking plans during multiple construction projects on West Campus.

Trustee Smith indicated he had two items for closed session and that this concluded the report from the Athletics Committee (see Appendix B).

REPORT FROM AUDIT COMMITTEE: Chair Blackburn recognized Trustee Charles Murray, Chair of the Audit Committee, for the report. Trustee Murray reported the following:

Internal Audits

- Financial Audits of New River Light and Power and Appalachian Real Estate Holdings, Inc. were completed. No findings were reported.
- The Office of Internal Audits received referrals from the State Auditor to review anonymous allegations concerning hiring practices, personnel issues, a potential conflict of interest, and use of funds. It was found that management had taken appropriate steps to resolve one reported issue and that there was no evidence to support the other allegations. These have been referred to management for further monitoring.
- A review of the University Bookstore for year ended June 30, 2018 was completed. A recommendation was made to strengthen reconciliation processes for accounts receivable and accounts payable balances. It was also recommended that the Bookstore strengthen the internal controls over inventory with regard to segregation of duties.

- Follow-Up Reviews monitor management's implementation of recommendations from previous audits that were performed. Two follow-up reviews were performed for this quarter and the results were summarized and discussed.
- Campus-Wide Reviews were conducted in the areas of educational and technology funds, fixed assets, travel expenditures, p-card expenditures, and fund reconciliations. Also, if necessary, follow-up procedures were performed to determine the resolution of previous findings concerning the campus-wide reviews. Recommendations were made regarding following ASU Policy concerning compliance with fund requirements, departmental bookkeeping, and travel. No other significant findings to report.

Trustee Murray also reported an update was provided on external audits currently in progress and external audits recently completed. Two Financial Audits: Appalachian Student Housing Corporation and Appalachian State University Foundation, Inc. were completed. Unqualified opinions were received on both. No findings to report. Mr. Paul Meggett, General Counsel, also provided an update on the status of the campus risk register.

Trustee Murray indicated that this concluded the report from the Audit Committee (see Appendix C).

REPORT FROM BUSINESS AFFAIRS COMMITTEE: Chair Blackburn recognized Trustee Robert Hatley, Chair of the Business Affairs Committee, for the report. Trustee Hatley reported the following:

Trustee Hatley stated the Business Affairs Committee had one informational item and three action items for today's Board meeting.

Student Tuition and Fees

Vice Chancellor Paul Forte gave an overview of the Tuition and Fee increase requests for 2020. The Board of Governors issued guidelines in the fall, keeping undergraduate resident tuition constant. There were no tuition increases proposed for non-resident undergraduate or graduate students this year. Fee increases are capped at 3% by the legislature. The student fee increase recommended is 3% overall, which equals \$90. Student fee increases are \$23 for Athletics, \$10 for Student Education/Recreation/REI, \$3 for Cultural Affairs, and \$54 for Debt. Debt fees represents an increase of \$84 for campus infrastructure debt offset by a \$30 reduction in Athletic Debt fees.

Trustee Hatley, on behalf of the Business Affairs Committee, recommended approval of the Student Tuition and Fees. The Committee's recommendation was approved unanimously.

Designer Selections

Trustee Hatley reported all designer selections were made by a campus selection committee. The three projects are:

- Poplar Grove Child Development Center Expansion – Designer is Clark Nexsen, Asheville, NC
- Garwood Hall Roof Replacement - Designer is Terracon, Charlotte, NC
- Appalachian 105 Track/Tennis/Softball Relocation – Designer is HOK, Raleigh, NC

Trustee Hatley, on behalf of the Business Affairs Committee, recommended approval of the Designer Selections as presented. The Committee’s recommendations were approved unanimously.

Capital Projects

Trustee Hatley stated Vice Chancellor Forte presented the two capital projects for approval. The first was for the Varsity Gym Flood Mitigation; \$400,000. The second item is for the Panhellenic Hall Elevator Modernization; \$700,000.

Trustee Hatley, on behalf of the Business Affairs Committee, recommended approval of the Capital Projects as presented. The Committee’s recommendations were approved unanimously.

Capital Projects Update

Trustee Hatley reported that Vice Chancellor Forte gave an overview of current and planned capital projects, including the P3 Housing project and the End Zone project. Debt will be issued in mid-December for the End Zone and mid-February for the P3. The P3 Debt will be issued by the national 501(c)(3) and the End Zone debt will be the first millennial campus debt issued by the UNC system.

Trustee Hatley indicated that this concluded the report from the Business Affairs Committee (see Appendix D).

REPORT FROM STUDENT AFFAIRS COMMITTEE: Chair Blackburn recognized Trustee James Barnes, Chair of the Student Affairs Committee, for the report. Trustee Barnes reported the following:

Student Accomplishments

Amanda Buffa was recently presented the Certificate of Merit from the American Red Cross. Amanda was honored for saving the life of a classmate who had a medical issue during class. Amanda’s training as a lifeguard in the Student Recreation Center gave her the skills to save this life. This Certificate of Merit award is the highest award given out by the Red Cross.

Ina Colon-Villafranca shared with the Committee about some of the amazing experiences she had on campus including traveling abroad, serving in a variety of leadership roles including President of her sorority, Alpha Kappa Alpha Sorority Incorporated, and President of the National Pan-Hellenic Council.

Parent and Family Services

Ms. Allison Dodson, Director of Parent and Family Services, shared the many ways in which parents are supported through her office. Allison shared information about Parent Orientation, Family Weekend, the Parent Newsletter which is sent to over 18,000 email addresses, and the Parent Association Board of Directors. Allison also talked about how funds raised from parents are being used to support grants, which in turn support various initiatives on campus.

Child Development Center Project

Mr. Matt Dull, Assistant Vice Chancellor for Student Affairs, provided an update on the Child Development Center Project. Mr. Dull shared that an architect has been selected for an advanced planning study. The architects have begun reviewing the site options, and assessing building new construction or renovating and expanding existing location. With the project, the Child Development Center is developing a program for 168+ children which will be at least a 100 more than we are currently serving.

Trustee Barnes indicated that this concluded the report from the Student Affairs Committee (see Appendix E).

RECOGNITION OF FOOTBALL TEAM:

Trustee Carole Wilson submitted a letter written to Athletic Director Doug Gillin from Governor Roy Cooper to be entered into the minutes, (see Attachment 2).

REMARKS FROM CHAIR BLACKBURN:

Chair Blackburn made the following comments/announcements/reminders:

- Thanked the Committees and their Chairs for their reports.
- Thanked Chancellor Everts for hosting dinner last night.
- The next scheduled Board of Trustees meeting will be held on Thursday and Friday, March 28 & 29, 2019.
- Thanked the Trustees for all their efforts on behalf of Appalachian's students, faculty and staff.

CLOSED SESSION: Chair Barnes announced that he would entertain a motion that the Board convene in closed session. Chair Barnes asked that the voting Trustees, Chancellor Everts, Governor Byers, Provost Kruger, Vice Chancellors, General Counsel, Director of Human Resources, Senior Associate Athletic Director and the Assistant Secretary join the voting members in closed session.

Upon motion duly made, seconded and approved, the Board convened in closed session to:

- prevent the premature disclosure of an honorary degree, scholarship, prize or similar award [N.C.G.S. §143-318.11(a)(2)];

- consult with our attorney to preserve the attorney-client privilege [N.C.G.S. §143-318.11(a)(3)];
- discuss matters relating to the location or expansion of industries or other businesses in the area served by this Board [N.C.G.S. §143-318.11(a)(4)];
- hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee [N.C.G.S. §143-318.11(a)(6)]; and
- consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee [N.C.G.S. §143-318.11(a)(6)].

PUBLIC SESSION RECONVENED: Upon motion duly made, seconded and approved, the Board reconvened in open session at 10:50 a.m.

Coaching Contract for Matthew Ginipro – Volleyball Head Coach

Trustee Smith, on behalf of the Athletics Committee, recommended the approval of the contract for Mr. Matthew Ginipro as the Head Volleyball Coach as presented.

The recommendation was approved unanimously.


Football Head Coach Contract Template

Trustee Smith, on behalf of the Athletics Committee, recommended the approval of the Football Head Coach contract template as presented.

The recommendation was approved unanimously.

ADJOURNMENT: There being no further business, the meeting adjourned at 11:06 a.m.

JOHN M. BLACKBURN, Chair

By: 
Dawn Antonucci
Assistant Secretary

2018.12.7 SE Board of Trustees Remarks

Good morning and welcome back to Boone.

I'd like to thank each of you for being here today and take a moment to welcome back George Baldwin who as we all know was a Trustee for three years and is also a former member of the university's Board of Visitors. Today he joins us in his newest role serving Appalachian – that of the Director of Corporate and Foundation Relations. George, thank you for your service to Appalachian – I appreciate your continued work for the university.

Boone weather has presented us with a few challenges this semester, but we are Mountaineers, and our “can do” spirit is in evidence here... although perhaps some of our students could stand to learn a bit more about dressing for winter weather!

In all seriousness, student safety is our top priority, and our weather response team and Academic Affairs have been preparing for ways we can finish our exam period with as minimal impact as possible to our students' exam schedules. Over the past two years, we have been increasing our use of technology so students can learn safely from their homes and residence halls on days when travel in the mountains is treacherous, and if the end of this year is any indication, it appears we may be relying on this technology even more next semester!

Today, I will update you on current and upcoming projects that develop both our people and our built environment as we advance Appalachian's core missions of teaching, scholarship and service.

2018.12.7 SE Board of Trustees Remarks

First, I'd like to share a few recent accolades that are outcomes of the hard work by our dedicated faculty and staff.

The value of our university's educational environment and community engagement is in large sum the reason Appalachian was recently recognized by a number of national publications and ranking programs. These newest distinctions include:

- Forbes magazine named Appalachian in its third annual "America's Best Value Colleges 2018" list.
- Appalachian is among schools chosen by The Princeton Review for its "Best in the Southeast" section of its "2019 Best Colleges: Region by Region" website feature.
- Appalachian took top spots in U.S. News and World Report's "2019 Best Colleges Rankings." We were recognized for academics, value and innovation, and we placed second in the Most Innovative Schools category among Southern regional universities, in the section that includes curriculum, faculty, students, campus life, technology and facilities.

We have also been recognized as a Military Friendly School in Victory Media's rankings since 2010. Nearly 300 Appalachian State University students self-identify as veterans. A few examples of our stellar students who are also veterans include:

- Former U.S. Marine Becca Ryan, who came to Appalachian because of the university's support of veterans. She now supports other veterans while working in the Student

2018.12.7 SE Board of Trustees Remarks

Veteran Resource Center, named after our esteemed alumnus Major General Edward Reeder. Becca is a junior, and is pursuing a global studies major with a minor in Spanish. She wants to pursue a career that combines her interests in language, culture, international studies, human rights and environmental preservation.

- U.S. Navy veteran couple and seniors Dylan Harris and Alexandra Stivers [St-EYE-vurz] served together and are now pursuing degrees in the Beaver College of Health Sciences. Dylan is majoring in nutrition and foods, with a minor in chemistry, to become a registered dietician. Alexandra is majoring in nursing after serving as a hospital corpsman.

We are so proud of our veterans and their families, and those who are in training to protect and serve our country.

Our students also prove to be everyday heroes. Recently, along with the American Red Cross, we honored Amanda Buffa, a senior special education major from New Bern (about to graduate this week!). Amanda received the highest honor bestowed by the Red Cross, the Certificate of Merit, which she received for saving her classmate's life in February by performing CPR for nearly 5 minutes when he collapsed during class, until he was revived and medical personnel arrived. Amanda is the daughter of a nurse and a firefighter, and said she just did what she was trained to do.

2018.12.7 SE Board of Trustees Remarks

Helping those in need comes easily to our Appalachian Community. Last week, Staff Senate arranged – for the 40th year – their annual App Kids event, during which staff take local children in need on a daylong shopping trip to purchase clothing, school supplies and other needed items.

In October, students, staff and faculty came together for the 8th annual “Spooky Duke” charity race, during which nearly 400 racers and 75 volunteers – including the entire App State Softball team – raised awareness and over \$21,000 for the work of Appalachian’s Parent to Parent Family Support Network of the High Country, which supports local families who have children with special needs.

I know we are all proud of the success of our student-athletes –on the field, in the community and in the classroom. Appalachian is regularly recognized for the high graduation rates and impressive grades maintained by our student-athletes. As we know, some of these student-athletes are heading to New Orleans to win another bowl game for Appalachian. They are completing exams early and working late nights and early mornings to manage their practice schedules and remain students first, as well as successful athletes. We are very proud of all of them.

I know I am not alone in expressing my appreciation to Scott Satterfield for the impressive leadership he has exemplified for Appalachian. We wish him well in Louisville and are confident our student-athletes will bring home another Bowl game win for Appalachian next week under the leadership of Mark Ivey. As Doug prepares the search for our next head football coach, he has said he will build upon the proud history and tradition of Appalachian Football. He indicated

2018.12.7 SE Board of Trustees Remarks

this is a highly attractive job, and I agree! I am confident we will have an excellent pool of candidates for the position.

You have heard me say Appalachian is THE premier, public undergraduate institution in the state of North Carolina, and in North Carolina, that is saying a lot. We can attest to the truthfulness of that particular phrase, and I hope you will repeat it often.

To continue providing the highest quality educational setting, we must ensure a sound foundation — both by empowering our human potential and developing our physical infrastructure.

One way we do this is through the Chancellor's Innovation Scholars program, which provides grants of up to \$10,000 to faculty and staff who are developing innovative solutions to real-world problems, promoting regional economic development and improving the quality of life for the citizens of our region. We have awarded ten of these grants to date. Applications are open now for the 2019 year and we will announce the awardees in the Spring.

We are also focusing on student success beyond the classroom. Next Saturday, about 1,600 graduates will cross the stage and begin their journeys as Appalachian alumni. A new class at Appalachian is preparing students for these next steps. The one-hour, "College to Career" course is designed to facilitate students' professional and career development paths. Developed as a collaboration between Appalachian's Student Learning Center and Career Development Center, this class goes beyond the basics of creating a resume. Students will learn networking, interviewing, financial literacy, workplace navigation and career development skills.

2018.12.7 SE Board of Trustees Remarks

I would now like to share with you a way to find the latest updates on the key projects we have underway. We are taking Appalachian to the next level in our ability to further our mission, set for us by the Doughertys nearly 120 years ago, and this website, which I previewed for you at our last meeting, has been serving as an important informational resource for our campus, our community, our alumni, our friends and even media. I hope you will spend some time on this site, and visit it often, as we update it frequently, and it is the definitive source with the latest information about the changes taking place on our campus.

There is a link to it from the university homepage.

Click on the physical infrastructure section of this site, and scroll down to see the latest information.

You can see updates on:

- The Conservatory for Biodiversity Education and Research
- Appalachian 105
- The West Side residence hall project
- The Kidd Brewer Stadium — North End Zone project
- The Child Development Center, and
- Sanford Hall

Information about three completed projects is also available:

- The NPHC Plots and Garden

2018.12.7 SE Board of Trustees Remarks

- The Leon Levine Hall of Health Sciences, and
- Founders Plaza

I am going to take you quickly through the website in order to update you on the Residence Hall project, the End Zone project, and the Child Development Center.

I know many of your committees spent more time discussing these projects.

At the site of the residence halls, the first phase of the project is expected to begin in February, with 912 beds ready for occupancy in the fall of 2020. Site preparation began this fall. The development of the entire project is planned in three phases, with completion dates of fall 2020, fall 2021 and fall 2022.

The site work for the parking deck is nearing completion and foundation installation is underway. It will open next fall, and will yield a net gain of approximately 200 additional parking spaces for our campus.

The Kidd Brewer Stadium north end zone project will transform our stadium. In addition to providing an enhanced experience for student-athletes and fans, this facility will be available for use by the entire campus community. It will accommodate various athletics and academic uses, including athletic training and nutrition science.

The plan is to open the facility by the fall 2020 football season. Demolition of Owens Field House will begin in January and extend into March.

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There are conceptual drawings on the website, but keep in mind they are just renderings. As a matter of fact, I think we will have updated drawings from the architect soon.

... and in case you are wondering, yes, Doug is getting questions about tailgating for next year. He will be keeping Yosef Club members up to date on parking changes and accommodations.

I am particularly excited to share we are expanding the Child Development Center run by Student Affairs to accommodate 100 additional children of faculty, staff and students. This will more than double the center's current capacity. We expect to complete the study for this project in May 2019.

Each week, through my newsletter, I share updates and stories with our campus — and with you. There are many stories about the success of our students, faculty, staff and alumni to share!

Today dot App State dot E-D-U is THE portal to all the news, events and accomplishments taking place daily throughout the Appalachian Community.

Please help us share this site with your friends, your families, and your networks. There is so much we have to be proud of.

Finally, a bit of fun news. This week, our Physical Plant staff placed a house in the duck pond for the campus ducks. Over the years, Appalachian students have expressed concern for the wellbeing of our campus ducks, particularly in winter. After consulting with our campus ornithologist, we learned that while our campus ducks are uniquely suited for Boone weather in all its forms, they might enjoy having a floating house. So, our Physical Plant staff rose to the

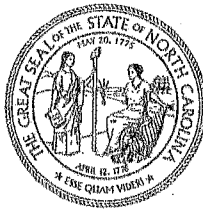
2018.12.7 SE Board of Trustees Remarks

occasion, and as usual exceeded expectations, creating a lovely house adorned with university branding! My Facebook and Twitter posts about this have garnered more than 214,000 impressions, “likes” and engagements. We hope the ducks like their new home as much as our students like it!

I will close by wishing you a wonderful holiday season and a very happy new year to you and your loved ones.

Thank you, as always, for the work you do to keep our campus the premier, public, undergraduate institution in the state of North Carolina.

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STATE OF NORTH CAROLINA
OFFICE OF THE GOVERNOR

ROY COOPER
GOVERNOR

December 6, 2018

Mr. Doug Gillin, Athletic Director
Appalachian State University
287 Rivers Street
Boone, North Carolina 28608

Dear Mr. Gillin:

It is my pleasure to congratulate you, your coaching staff, and every member of the 2018 Appalachian State University football team on your resounding victory in the inaugural Sun Belt Conference Championship Game. I join your fans and supporters in recognizing the accomplishments of this extraordinary team.

Appalachian State University has a history of excellence in collegiate football. Your team has contributed to this legacy with a strong season, claiming the third consecutive league title for App State as Sun Belt Conference Champions. North Carolina is proud to be represented by such outstanding student-athletes.

You all have my best wishes for your continued success. I will be among the many North Carolinians cheering the Mountaineers on in the R+L Carriers New Orleans Bowl on December 15.

With kind regards, I am

Very truly yours,

A handwritten signature in black ink that reads "Roy Cooper". The signature is written in a cursive style with a large, prominent "R" and "C".

Roy Cooper

RAC/sp

MINUTES
MEETING OF THE ACADEMIC AFFAIRS COMMITTEE
APPALACHIAN STATE UNIVERSITY
BOARD OF TRUSTEES

Thursday, December 6, 2018
2:00 – 3:00 p.m.
Room 415 – Rough Ridge
Plemmons Student Union

CALL TO ORDER: The Academic Affairs Committee of the Board of Trustees of Appalachian State University met at the call of the Chairperson, M. Lee Barnes, Jr., on Thursday, December 6, 2018, at 2:00 p.m. in Rough Ridge of the Plemmons Student Union on the campus of Appalachian State University in Boone, North Carolina. Chairperson Dr. M. Lee Barnes, Jr. presided and called the meeting to order.

MEMBERS PRESENT:

M. Lee Barnes, Jr., Chairperson
Donald C. Beaver
Charles V. Murray

MEMBERS ABSENT:

Susan Branch

CONSTITUENCY

REPRESENTATIVE PRESENT:

Barbara B. Howard, Chair, Faculty Senate

CONSTITUENCY

REPRESENTATIVE ABSENT:

Jeff Merritt

MEMBERS OF MEDIA:

Anna Oakes, Watauga Democrat

OTHERS PRESENT:

Jacqui Bergman
John M. Blackburn
Matthew Dockham
Randy Edwards
Willie Fleming
Mark Ginn
Barbara Howard
Marie Huff
Connor Hughes
Ece Karatan
Darrell Kruger
Heather Langdon
Denise Levy
Paul Meggett
Heather Norris

Kathleen Rayman
Neva Specht
Melba Spooner
Jeff Vahlbusch

CONFLICT OF INTEREST NOTICE: Chairperson Barnes read the following statement:
“Under the State Government Ethics Act, all voting members of the Board of Trustees have a duty to avoid conflicts of interest and appearances of conflicts. Looking at the agenda for today’s meeting, does anyone know that you have a conflict of interest or an interest that would give rise to the appearance of a conflict of interest? If so, please let me know now.” None reported.

EXPECTATION OF CONDUCT NOTICE: Chairperson Barnes read the following statement:
As we begin the business portion of the meeting, I would like to remind everyone of the Committee’s expectations for conduct at our meetings. We ask that those attending today remain respectful of fellow attendees and the Committee. Those attending an official meeting may not engage in conduct that is inconsistent with our Bylaws or that interferes with the rights of others to observe and listen to the proceedings. Any individual who disrupts the meeting will be asked to leave and may be subject to arrest.

APPROVAL OF MINUTES: A motion was made by Donald C. Beaver and seconded by Charles V. Murray to approve the open session meeting minutes from the Academic Affairs Committee meeting on September 20, 2018. The motion was approved unanimously.

UNC System 120 Credit Hour Exceptions and Approval

Mark Ginn, Vice Provost for Undergraduate Education addressed the UNC System Policy 400.1.5 “Regulations Related to Fostering Undergraduate Student Success states the following: “Baccalaureate degree programs shall require no more than 120 semester credit hours. An institution with compelling reasons as to why a program’s requirements must exceed 120 semester credit hours may petition to have an exception approved by its board of trustees. Compelling reasons include, but are not limited to: programmatic accreditation standards; licensure requirements; and other state, federal, or professional regulations. An institution must report exceptions granted by its board of trustees, and the reasons for those exceptions, to the Board of Governors and the President by the end of the calendar year 2018 and annually thereafter.” We have a single exception to ask for to this policy. The Department of Nursing asks for an exception to keep its BSN in Nursing at 126 credit hours. This is a reduction from 128 credit hours as they will remove the requirement of two free elective hours previously required of all degree programs.

Chairperson Barnes called for a motion that the Board move to “approve UNC System 120 Credit hour exception as presented and to recommend them to the full Board for approval” as presented in Exhibits A-1 and A-2. A motion was made by John Blackburn and seconded by Charles V. Murray to approve. The motion was approved unanimously as presented.

App Online

Darrell P. Kruger, Provost and Executive Vice Chancellor, provided four updates with respect to App Online: 1) AppState Online was launched fall of 2018; 2) we allocated additional resources to the Center for Academic Excellence; 3) we are phasing out supplemental pay; and 4) we are growing online education. The Academic Affairs Committee members were curious about teaching standards, quality and the future direction with respect to enrollment management.

Appalachian's Inclusive Campus History Update

Darrell P. Kruger, Provost and Executive Vice Chancellor, provided an update with respect to the Inclusive Campus Climate Stories Work Group. Chancellor Everts charged this group 14 months ago in September 2017. The goal of this work group is to consider ways to add to the existing campus landscape. The two most notable updates pertain to: 1) we've commissioned an inventory of all Appalachian buildings' names, street names, monuments, memorials, symbols and plaques that will be completed by July 2019. An inventory of this nature does not exist and will be a significant accomplishment; and 2) the Provost and Dr. Karl Campbell, College of Arts and Sciences, Associate Professor of History, hosted a podcast in November 2018 that focused on the work of the Inclusive Campus Climate Stories Work Group set in a national and international context. Link to Podcast: <http://appalachianmagazine.org/podcasts/provost/id/938>.

ADJOURNMENT: There being no further business, the meeting adjourned.

Respectfully submitted,

Christy M. Cook
Recording Secretary

MINUTES
MEETING OF THE ATHLETICS COMMITTEE
APPALACHIAN STATE UNIVERSITY
BOARD OF TRUSTEES

Thursday, December 6, 2018
3:00-4:00 p.m.
Room 415 - Rough Ridge
Plemmons Student Union

CALL TO ORDER: The Athletics Committee of the Board of Trustees of Appalachian State University met at the call of the Chairperson and the Chancellor on Thursday, December 6, 2018, at 3:00 p.m. in the Rough Ridge Room of the Plemmons Student Union on the campus of Appalachian State University, Boone, North Carolina. Mark E. Ricks presided and called the meeting to order.

MEMBERS PRESENT:

Robert C. Hatley
Scott K. Lampe
Mark E. Ricks
D. Kenan Smith
Carole P. Wilson

OTHERS PRESENT:

M. Lee Barnes
Steve Behr
John M. Blackburn
J.J. Brown
Joe R. Carter
Randy K. Edwards
Sheri Everts, Chancellor
Willie C. Fleming
Samara G. Gibson
Douglas P. Gillin
Mark C. Ginn
Alex M. Jansen
Darrell P. Kruger
Suzette S. Mauney
Jeff Merritt
DeJon McCoy-Milbourne
Jonathan B. Reeder
Heather H. Stewart
MyQuon Stout
Brittney C. Whiteside

CONFLICT OF INTEREST NOTICE: Chair Ricks read the statement: “Under the State Government Ethics Act, all voting members of the Board of Trustees have a duty to avoid conflicts of interest and appearances of conflicts. Looking at the agenda for today’s meeting, does anyone know that you have a conflict of interest or an interest that would give rise to the appearance of a conflict of interest? If so, please let me know now.” None reported.

OPENING STATEMENT ON EXPECTATIONS OF CONDUCT: Chair Ricks read the statement: “As we begin the business portion of the meeting, I would like to remind everyone of the Committee’s expectations for conduct at our meetings. We ask that those attending today remain respectful of fellow attendees and the Committee. Those attending an official meeting may not engage in conduct that is inconsistent with our Bylaws or that interferes with the rights of others to observe and listen to the proceedings. Any individual who disrupts the meeting will be asked to leave and may be subject to arrest.”

APPROVAL OF MINUTES: Chair Ricks stated the September 20, 2018 Athletics Committee meeting minutes were included in Committee members’ materials. A motion was made, seconded and approved to accept the minutes as distributed.

COMMENTS FROM STUDENT-ATHLETES: Senior student-athlete, MyQuon Stout from Football, and sophomore student-athlete, Samara Gibson from Women’s Track & Field, gave the Committee insight into their transformational experiences as student-athletes at Appalachian State University. To conclude their presentations, both student-athletes discussed their plans following graduation.

PRESENTATION BY DIRECTOR OF ATHLETICS: Mr. Doug Gillin, Director of Athletics, presented several athletics updates to the Committee:

- Recent Appalachian State Athletics academic achievement in the 2017-18 NCAA Academic Progress Rate data submission, which saw 14 sport programs earn perfect student-athlete eligibility and retention rates
- Competitive updates, including a Sun Belt Conference Championship title for the Women’s Cross Country program. Additionally, the Appalachian State University Football team hosted an Inaugural Sun Belt Football Championship Game on Saturday, December 1 at Kidd Brewer Stadium, where they defeated the University of Louisiana in front of a nationally televised audience on ESPN
- Fundraising updates, including financials related to “A Mountaineer Impact Initiative” where key resources continue to be raised in the areas of operating, scholarships and capital projects
- Facilities updates, including the design phase of Athletics facilities projects at the Appalachian 105 Property, initial project timeline for the North End Zone Facility, and future Football game day parking plans during multiple construction projects on West Campus

OPEN SESSION ADJOURNED: A motion was made and seconded that the Committee convene in closed session to:

1. prevent the disclosure of confidential or privileged information under Chapter 126 of North Carolina General Statutes or regulations [N.C.G.S § 143-318.11(a)(1)];
2. consult with its attorney to protect the attorney-client privilege [N.C.G.S § 143-318.11(a)(3)];
3. establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract. [N.C.G.S § 143-318.11(a)(5)]; and
4. consider the qualifications, competence, performance, or condition of appointment of a public officer or employee or prospective public officer or employee [N.C.G.S § 143-318.11(a)(6)].

The motion was approved unanimously. Chancellor Sheri Everts, Board of Trustees members, General Counsel, Mr. Doug Gillin, Director of Athletics, Ms. Brittney Whiteside, Senior Associate Athletics Director, and Mr. Jonathan Reeder, Recording Secretary, were asked to remain for closed session. All others were excused.

OPEN SESSION RECONVENED: Chair Mark E. Ricks reconvened the open session.

ADJOURNMENT: After the open session reconvened, the meeting of the Athletics Committee adjourned at 3:45 p.m.

Respectfully submitted,

Jonathan B. Reeder
Recording Secretary

MINUTES
MEETING OF THE AUDIT COMMITTEE
APPALACHIAN STATE UNIVERSITY
BOARD OF TRUSTEES

Thursday, December 6, 2018
3:00 – 4:00 p.m.
Room 417 – Beacon Heights
Plemmons Student Union

CALL TO ORDER: The Audit Committee of the Board of Trustees of Appalachian State University met at the call of the Chair on Thursday, December 6, 2018, at 3:00 p.m. in the Beacon Heights Room of the Plemmons Student Union on the campus of Appalachian State University in Boone, North Carolina. Mr. Charles V. Murray, Chair, presided and called the meeting to order.

MEMBERS PRESENT:

Charles V. Murray, Chair
James M. Barnes
Donald C. Beaver

MEMBERS ABSENT:

Susan M. Branch

CONSTITUENCY REPRESENTATIVES ABSENT:

Katie Howard, Chair, Staff Senate

OTHERS PRESENT:

Eloise Covalt
Sharon Bell
David Jamison
Denise Foutz
David Hayler
Paul Forte
Paul Meggett
Mark Bachmeier
David Venable
John Eckman
Connor Hughes
Charisse Rogers

CONFLICT OF INTEREST NOTICE: Chair Murray read the following: "Under the State Government Ethics Act, all voting members of the Board of Trustees have a duty to avoid conflicts of interest and appearances of conflicts. Looking at the agenda for today's meeting, does anyone know that you have a conflict of interest or an interest that would give rise to the appearance of a conflict of interest? If so, please let me know now." [None reported.]

EXPECTATION OF CONDUCT NOTICE: Chair Murray also read the following:

"As we begin the business portion of the meeting, I would like to remind everyone of the Committee's expectations for conduct at our meetings. We ask that those attending today remain respectful of fellow attendees and the Committee. Those attending an official meeting may not engage in conduct that is inconsistent with our Bylaws or that interferes with the rights of others

to observe and listen to the proceedings. Any individual who disrupts the meeting will be asked to leave and may be subject to arrest.”

APPROVAL OF MINUTES: The minutes of the September 20, 2018 Audit Committee meeting were delivered to all members of the Audit Committee prior to the meeting. Chair Murray called for a motion to approve the minutes of the September 20, 2018 Audit Committee meeting. There being no corrections, upon motion duly made and seconded, the minutes of the meeting were approved as presented.

SUMMARY OF 2018-2019 AUDIT PLAN AND RECENT INTERNAL AUDIT ACTIVITY

UPDATE: Mrs. Eloise Covalt reviewed the 2018-2019 Audit Plan and the progress to date. Mrs. Covalt also provided the Committee with a summary of internal audit reports completed in the recent quarter. The following reports were presented and discussed:

- New River Light and Power – December 2017
- Appalachian Real Estate Holdings, Inc. – 6/30/2018
- University Bookstore 2018
- State Auditor Referrals (two reports)
- Follow-up Reports:
 - Follow-up to ‘Review of Specific Information Security Control Activities’ Report
 - Follow-up to ‘Upward Bound Student Trips Review’ Report
- Quarterly Campus-Wide Reviews (Quarter Ended JAS 2018):
 - Educational and Technology Funds
 - Fixed Assets
 - Travel
 - Departmental Fund Activity Reconciliation
 - P-Card

EXTERNAL AUDITS IN-PROGRESS OR RECENTLY COMPLETED: Mrs. Covalt provided an update regarding the status of the following external audits:

- Appalachian Student Housing Corporation – 2018
- Appalachian State University Foundation, Inc. – 2018
- 2018 ASU Financial Statement Audit
- NCAA Agreed Upon Procedures – 2018

CAMPUS RISK REGISTER UPDATE – MR. PAUL MEGGETT, OFFICE OF GENERAL

COUNSEL: Mr. Meggett discussed the survey sent from his office to the Vice Chancellors and Department Chairs to identify areas to be included in the upcoming risk register. The primary areas addressed most often by the group are compliance, policies, funding and budget issues, cyber security, issues around growth and identity, and student athletes’ academic eligibility and well-being.

Mr. Meggett is currently conducting a search for a Risk Manager for his department and he is also meeting with the Vice Chancellors to gain their perspective on these topics.

ADJOURNMENT: There being no further business, the meeting of the Audit Committee adjourned at 3:51p.m.

CHARLES V. MURRAY, Chair

By:

Charisse Rogers
Recording Secretary

MINUTES
MEETING OF THE BUSINESS AFFAIRS COMMITTEE
APPALACHIAN STATE UNIVERSITY
BOARD OF TRUSTEES

Thursday, December 6, 2018
1:00 – 2:00 p.m.
Room 415 – Rough Ridge
Plemmons Student Union

CALL TO ORDER: The Business Affairs Committee of the Board of Trustees of Appalachian State University met at the call of the Chairperson and the Chancellor on Thursday, December 6, 2018, at 1:00 p.m. in the Rough Ridge Room of the Plemmons Student Union on the campus of Appalachian State University, Boone, North Carolina. Mr. Scott K. Lampe presided.

MEMBERS PRESENT:

M. Lee Barnes, Jr.
John M. Blackburn
Robert C. Hatley
Scott K. Lampe
Mark E. Ricks
D. Kenan Smith

CONSTITUENCY REPRESENTATIVES
PRESENT:

Barbara B. Howard, Chair
Faculty Senate
Katie Howard, Chair
Staff Senate
DeJon McCoy-Milbourne, President
Student Government Association

OTHERS PRESENT:

John Adams
Mark Bachmeier
J.J. Brown
Sharon Bell
Joe Carter
Matthew Dockham
Matt Dull
John Eckman
Randal Edward
Sheri Everts, Chancellor
Willie Fleming
Denise Foutz
Mark Ginn

Paul Forte
 David Jamison
 Alex Jensen
 Tom Kane
 Darrell Kruger
 Heather Langdon
 Paul Meggett
 Diane Pitts
 Jeff Pierce
 Andy Stephenson
 Heather Stewart
 Joanna Williams

MEDIA PRESENT:

Ms. Anna Oakes, *Watauga Democrat*

CONFLICT OF INTEREST NOTICE: Mr. Scott Lampe read the following:

The following statement was also read, as we begin the business portion of the meeting, I would like to remind everyone of the Committee's expectations for conduct at our meetings. We ask that those attending today remain respectful of fellow attendees and the Committee. Those attending an official meeting may not engage in conduct that is inconsistent with our Bylaws or that interferes with the rights of others to observe and listen to the proceedings. Any individual who disrupts the meeting will be asked to leave and may be subject to arrest."

APPROVAL OF MINUTES:

The minutes of the September 20, 2018 and September 20, 2018 closed session meeting of the Business Affairs Committee had been reviewed and, upon motion made and seconded, were approved as submitted.

PROPOSED 2019-2020 STUDENT TUITION AND FEES

Paul Forte, Vice Chancellor for Business Affairs, gave an overview of the proposed tuition and fee increases for 2019-2020 which will be submitted to the Board of Governors for approval. There were no proposed tuition increases for fiscal year 2019-2020. The following fees increases were proposed:

Board of Governors Approved Fees:

General Fees:			
Athletics		\$23.00	
Student Activities:			
Ed, Tec & REI		\$10.00	
Cultural Affairs		<u>\$ 3.00</u>	
	Total	\$36.00	(1.5% increase)
<u>Debt Service Fees:</u>			
Infrastructure Improvement		\$ 84	
Athletics Facilities		<u>(\$30)</u>	

Total \$54 (8.5% increase)

TOTAL MANDATORY FEES:

TOTAL \$90.00 (3.0% increase)

Following discussion, a motion was made and seconded to approve the designer selections as outlined above. The motion carried

APPROVAL OF DESIGNER SELECTION:

Paul Forte, Vice Chancellor for Business Affairs, presented information on designer selection for capital projects that must be approved by the Board of Trustees. The Campus Selection Committee recommended the following designer selections for approval:

- Poplar Grove Child Development Center Expansion – Clark Nexsen, Asheville, NC
- Garwood Hall Roof Replacement – Terracon, Charlotte, NC
- Highway 105 Property - Track/Tennis/Softball Relocation – HOK, Raleigh

Following discussion, a motion was made and seconded to approve the designer selections as outlined above. The motion carried

APPROVAL OF CAPITAL PROJECTS:

Paul Forte, Vice Chancellor for Business Affairs, presented information regarding the following capital projects for Board of Trustees approval:

- Varsity Gym Flood Mitigation - \$400,000
- Panhellenic Hall Elevation Modernization - \$700,000

Following discussion, the motion was made and seconded to approve these capital projects. The motion carried.

UPDATE ON CAPITAL IMPROVEMENT PROJECTS:

Paul Forte, Vice Chancellor for Business Affairs, gave the following update on capital improvement projects:

LEON LEVINE HALL – BEAVER COLLEGE OF HEALTH SCIENCES

Beneficial Occupancy was granted on August 20th. This is the first North Carolina Connect Bond project to be completed in the UNC System. Wake Forest PA Program will begin classes on January 3, 2019. Punch list items are currently being completed. The remaining departments are moving in on the fourth and fifth floors. The total project budget was \$80 million.

STADIUM ENDZONE PROJECT

This project is authorized for advanced planning of \$2,558,174 and authorized for full project funding of \$45,000,000. CJMW of Winston-Salem and Perkins + Will of Denver, Colorado were selected as the designers. The total project cost is \$45,000,000. The design phase will be Spring 2018 – Spring 2019 with construction commencing hopefully Spring 2019, with a fall 2020 occupancy.

SANFORD HALL COMPLETE RENOVATION

This \$18,000,000 self-liquidating project funded by student fees was approved at the March, Board of Governors meeting. LS3P Architecture/Sanford White Engineering from Charlotte and Raleigh have been selected as designers. The design phase began September 2018.

P3 PROJECT STUDENT HOUSING PROJECT PHASE 1

The schematic design and design development phases are in progress for the parking deck and buildings 100 and 200. State Construction Office and the Town of Boone are reviewing these plans and specifications. Site work for the parking deck is nearing completion and foundation installation begins December 3, 2018.

CAPITAL PROJECTS IN PROGRESS

Rankin North - Repairs to Envelope - \$800,000

- Designer: Terracon
- Contractor: Strickland Waterproofing
- Project completion: (Phased) Completion Summer 2019

Physical Plant - Sheds & Laydown Yard - \$750,612

- Designer: Moseley
- Contractor: TBD will bid in December
- Project completion: TBD based on construction schedule

Schaefer Auditorium - Restroom Renovation - \$200,000

- Designer: CMJW
- Contractor: To be selected January 2019
- Project completion: March 2019

DD Dougherty - Waterproofing Repairs - \$163,446

- Designer: REI Engineers
- Contractor: TBD December 3, 2018
- Project completion: May 2019
- Plemmons Student Union - Lactation Room - \$75,000
- Designer: In house
- Contractor: In house
- Project completion: April 2019

Appalachian 105 - Track, Softball, Tennis Relocation - \$11,835,300

- Approved as a Millennial campus by BOG in October 2018
- BOG approval for full funding to be requested in January 2019
- Designer: HOK pending BOT approval November 29, 2018
- Contractor: TBD
- Project completion: Phased completion begins Spring 2020

P3 Steam & Condensate - Phase I of III - \$3,456,115

- Designer: Dewberry Davis
- Contractor: TBD
- Project completion: Phase 1 completes August 2019

Garwood Roof - \$1,200,000

- Designer: To be selected December 3, 2018
- Contractor: TBD
- Project completion: Summer 2020

Varsity Gym - HVAC Upgrades - \$684,400

- Designer: McKim & Creed Engineers
- Contractor: TBD
- Project completion: Summer 2019

Cone Hall Roof Replacement - \$449,757

- Designer: Terracon
- Contractor: To be selected March 2019
- Project completion: July 2019

Rosen Concert Hall - Acoustical Improvements - \$413,734

- Designer: YCH
- Contractor: Enterline & Russell / Greene Construction
- Project completion: Mid-January 2019 (before classes resume)
- Project completion: Summer 2020

Peacock Hall/Rankin West - Restroom Renovations - \$1,840,000

- BOG currently approved \$1,200,000; an increase to \$1,840,000 is on the agenda for December BOG meeting.
- Designer: Watson Tate Savory
- Contractor: Greene Construction
- Project completion: January 2019 -August 2019

Wey Hall - Interior Renovations - Third Floor - \$2,000,000

- Advanced Planning Authorization from BOG: May 2018
- Designer: LS3P
- Projection completion: Summer 2020

Appalachian Heights – HVAC Upgrades/Humidity Controls - \$1,650,000

- Additional roof issues have been discovered and a new budget is being prepared.
- Designer: Stanford-White Engineers
- Contractor: TBD
- Project completion: May 2021

Peacock Data Center- Halon System Replacement - \$175,000

- Designer: GAR Engineering
- Contractor: TBD
- Project completion scheduled February 2019

Garwood Hall - Lab Renovations - \$2,300,000

- Designer: Watson Tate Savory
- General Contractor: Green Construction
- Project completion: February 2019

ANTICIPATED PROJECTS

P3 Steam & Condensate – Phase II of III - \$3,500,000

- Designer: TBD
- Contractor: TBD
- Project completion: Phase II completes Fall 2020

Appalachian Panhellenic Hall – Elevator Replacement - \$700,000

- Submitted to BOG for December 2018 cycle.
- Designer: Designer to be selected in February 2019
- Contractor: TBD
- Project completion: Summer 2020

Varsity Gym – Flood Repairs - \$400,000

- Awaiting BOG approval in December 2018.
- Designer: Dewberry
- Contractor: TBD
- Project completion: Summer 2019

Founders Hall – Partial Roof Replacement - \$375,000

- Designer: TBD
- Contractor: TBD
- Project completion: Summer 2019

ADJOURNMENT:

There being no further business, the meeting adjourned at 1:40 p.m.

Respectfully submitted,
Diane Pitts
Recording Secretary

MEETING OF THE STUDENT AFFAIRS COMMITTEE
APPALACHIAN STATE UNIVERSITY
BOARD OF TRUSTEES

Thursday, December 6, 2018
2:00 - 3:00 p.m.
Room 417 – Beacon Heights Room
Plemmons Student Union

CALL TO ORDER: The Student Affairs Committee of the Board of Trustees of Appalachian State University met at the call of Chairperson and the Chancellor on Thursday, December 6, 2018, at 2:00 p.m. in the Beacon Heights room of the Plemmons Student Union on the campus of Appalachian State University in Boone, North Carolina. James Barnes presided and called the meeting to order.

MEMBERS PRESENT:

James Barnes
DeJon Milbourne-McCoy
Kenan Smith
Carole Wilson

OTHERS PRESENT:

Sharon Bell
J.J. Brown
Amanda Buffa
Joe Carter
Jeff Cathey
Ina Colon-Villafranca
Allison Dodson
Ethan Dodson
Matt Dull
Lori Eggers
Sheri Everts, Chancellor
Cheryl Eddins
Paul Forte
Denise Foutz
Chris Hogan
Jonathon Hyde
Alex Jansen
Tom Kane
Jared Mark
Patrick McCabe
Susan McCracken
Traci Royster

APPENDIX E

Kenan Smith
Moriah Stegall
Heather Steward
Heather Strine-Patterson
Joanna Faith Williams
Carole Wilson
Leroy Wright

CONFLICT OF INTEREST NOTICE: Chair Barnes read the following statement:

“Under the State Government Ethics Act, all voting members of the Board of Trustees have a duty to avoid conflicts of interest and appearances of conflicts. Looking at the agenda for today's meeting, does anyone know that you have a conflict of interest or an interest that would give rise to the appearance of a conflict of interest? If so, please let me know now.” There were none reported.

EXPECTATIONS OF CONDUCT: Chair Barnes read the following statement regarding conduct at the meeting:

“As we begin the business portion of the meeting, I would like to remind everyone of the Committee's expectations for conduct at our meetings. We ask that those attending today remain respectful of fellow attendees and the Committee. Those attending an official meeting may not engage in conduct that is inconsistent with our Bylaws or that interferes with the rights of others to observe and listen to the proceedings. Any individual who disrupts the meeting will be asked to leave and may be subject to arrest.”

APPROVAL OF MINUTES: Chair Barnes stated the September 20, 2018 Student Affairs Committee minutes were provided as an attachment in BoardEffect. A motion was made, seconded and approved to accept the minutes.

STUDENT SPOTLIGHTS: Chair Barnes introduced Mr. Joe Carter, Director of University Recreation. Mr. Joe Carter introduced Ms. Amanda Buffa who recently received the “Certificate of Merit” from the American Red Cross. Ms. Buffa is a lifeguard in University Recreation and was nominated after saving the life of a classmate who had a medical issue during class. Ms. Buffa performed CPR on the student until EMS arrived. Through in-service trainings and certifications through University Recreation, Ms. Buffa used her skills to save her classmate's life.

Chair Barnes thanked Ms. Buffa for her quick action and representing Appalachian well.

Chair Barnes then asked Ms. Traci Royster to introduce the next student spotlight, Ms. Ina Colon-Villafranca. Ms. Royster gave a brief introduction of Ms. Colon-Villafranca and her involvement at Appalachian State University. Ms. Colon-Villafranca then shared some of her amazing experiences on campus including traveling abroad, serving in various leadership roles and President of her sorority, Alpha Kappa Alpha Sorority, Incorporated and President of the National Pan-Hellenic Council.

APPENDIX E

Chair Barnes thanked Ms. Colon-Villafranca for speaking and wished her well with future endeavors.

PARENT AND FAMILY SERVICES: Chair Barnes introduced the next presenter, Ms. Allison Dodson. Ms. Dodson is the Director of Parent and Family Services and has been in this role since September 2015. The Office provides support, engagement, and communication to the families of our Appalachian students throughout their career.

Ms. Dodson shared with the Committee the ways Parent and Family Services keep parents connected to the Appalachian experience throughout their child's career, and how the parents' role is to contribute to the journey, give encouragement, and share in their child's success. Ms. Dodson shared various ways to provide information through programs, newsletters, and Family Weekend. Parent Orientation sessions showcase the University and provide information to parents about the University. The main opportunity to connect with parents and families is Family Weekend. Family Weekend is always scheduled to coincide with a home football game. There are several activities and events planned to connect with parents and families.

Chair Barnes thanked Ms. Dodson for her efforts in providing information and programs to our parents and he also shared the newsletter is a wonderful resource and Family Weekend is always a tremendous event.

UNIVERSITY HOUSING PROJECT UPDATE: Chair Barnes then introduced Mr. Matt Dull, Assistant Vice Chancellor for Student Affairs, to update on the University Housing Project.

Mr. Dull shared the project continues to move forward. Authority has been received from the UNC Board of Governors to enter into necessary agreements to construct the project and delegate authority to the Chancellor to develop and execute agreements. He stated the Committee is finalizing the designs for Buildings 100 and 200. Mr. Dull then shared construction has begun on the new parking deck and shared images of the construction to the Committee.

Chair Barnes thanked Mr. Dull for updating the Committee of the progress of the project.

CHILD DEVELOPMENT CENTER PROJECT UPDATE: Mr. Dull then provided an update to the committee on the Child Development Center Project. He shared an architect has been selected for the Advanced Planning. The Child Development Center is developing a facility for 100 additional children.

Mr. Dull then answered a few questions from the Committee. He shared the Child Development Center is mainly for faculty, staff and students. The Child Development Center is funded through Student Affairs and usage fees. There are eight full-time teachers, director, administrative assistant and 45 student employees.

Chair Barnes thanked Mr. Dull for sharing more about this project and plans to grow the Child Development Center.

APPENDIX E

ADJOURNMENT: There being no further business to come before the Committee, a motion was made, seconded and approved to adjourn the meeting.

Respectfully submitted,

Lori Eggers
Recording Secretary