

MINUTES  
MEETING OF THE BOARD OF TRUSTEES  
APPALACHIAN STATE UNIVERSITY

Friday, March 15, 2024  
12:41 p.m.  
Grandview Ballroom  
North End Zone Facility

CALL TO ORDER: The Board of Trustees of Appalachian State University met at the call of the Chair and the Chancellor in the Grandview Ballroom in the North Endzone Facility on Friday, March 15, 2024, at 12:41 p.m. Chair Mark E. Ricks presided and called the meeting to order.

MEMBERS PRESENT:

J. Jeffries Chesson  
Fairley Bell Cook  
Tamela W. Everett  
Anita B. Greene  
James E. Harris  
Scott K. Lampe  
Juan Pablo Neri  
James K. Reaves  
Mark E. Ricks  
E. Bonnie Schaefer  
Kimberly M. Shepherd  
R. Thomas Sofield  
Steven D. Wyatt

OTHERS PRESENT:

Dawn Antonucci  
Jane Barghothi  
JJ Brown  
Sheri Everts, Chancellor  
Hank Foreman  
Megan Hayes  
Troy Johnson  
Dan Layzell  
Paul Meggett  
Heather Norris

CONFLICT OF INTEREST NOTICE: Chair Ricks read the following statement:

"Under the State Government Ethics Act, all voting members of the Board of Trustees have a duty to avoid conflicts of interest and appearances of conflicts. Looking at the agenda for today's meeting, does anyone know that you have a conflict of interest or an interest that would give rise to the appearance of a conflict of interest? If so, please let me know now."

None Reported.

Chair Ricks also read the following: “As we begin the business portion of the meeting, I would like to remind everyone of the Board’s expectations for conduct at our meetings. We ask that those attending today remain respectful of fellow attendees and the Board. Those attending an official meeting may not engage in conduct that is inconsistent with our bylaws or that interferes with the rights of others to observe and listen to the proceedings. Any individual who disrupts the meeting will be asked to leave and may be subject to arrest.”

ROLL CALL: Chair Ricks asked Dawn Antonucci to call roll to verify all participants at the meeting.

RECOGNITION OF VISITORS: Chair Ricks welcomed guests and press in attendance as confirmed during the roll call.

APPROVAL OF ABSENCES: None to report.

REMARKS FROM CHAIR RICKS: Chair Ricks shared the next Board of Trustees meeting will be held on September 20, 2024 on the campus of Appalachian State University.

CLOSED SESSION: Chair Ricks stated he would entertain a motion for the Board to convene in closed session. Chair Ricks asked that Chancellor Everts, the Provost and Executive Vice Chancellor, Vice Chancellors, General Counsel, Chief Communications Officer, Athletic Director, Director of Public Safety and Chief of Police and the Assistant Secretary join the Trustees in closed session.

Chair Ricks stated the livestream would be closed as the Board convenes in closed session. Once the Board returns to open session the livestream will resume.

Upon motion duly made and seconded, the Board convened in closed session to:

prevent the disclosure of privileged or confidential information pursuant to North Carolina General Statute, Section 126-22 in accordance with [N.C.G.S. §143-318.11(a) (1)];

prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award in accordance with [N.C.G.S. §143-318.11(a) (2)];

consult with the University’s attorney in order to preserve the attorney-client privilege pursuant to [N.C.G.S. §143-318.11(a) (3)]; and

consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee in accordance with [N.C.G.S § 143-318.11(a)(6)].

PUBLIC SESSION RECONVENED: Upon motion duly made, seconded and approved, the Board reconvened in open session at 1:25 p.m.

REMARKS FROM CHANCELLOR EVERTS: (see Attachment 1).

REPORT FROM THE ACADEMIC AFFAIRS COMMITTEE: Chair Ricks recognized Trustee Fairley Bell Cook, Chair of the Academic Affairs Committee, for this report.

Trustee Cook reported that the Academic Affairs Committee convened in closed session for discussion of two action items.

#### Promotion and Tenure Recommendations

Trustee Cook reported that Dr. Neva Specht presented the faculty recommendations for promotion and tenure from within each college. The effective date of these promotions and granting of tenure will be July 1, 2024. Materials were provided in BoardEffect for review in advance.

Trustee Cook stated the Academic Affairs Committee recommends and requests approval of all faculty promotion recommendations as presented.

Upon motion duly made and seconded, the recommendations were approved as presented.

Trustee Cook stated the Academic Affairs Committee recommends and requests approval of all faculty tenure recommendations as presented.

Upon motion duly made and verified by roll call vote, the recommendations were approved as presented (see Attachment 2), with Steven Wyatt casting a dissenting vote.

Trustee Cook stated this concluded her report from the Academic Affairs Committee (see Appendix A).

REPORT FROM ATHLETICS COMMITTEE: Chair Ricks recognized Trustee Jeff Chesson, Chair of the Athletics Committee, for this report.

Trustee Chesson stated the Athletics Committee met and approved the minutes for the December 8, 2023, Athletics Committee meeting. The Committee began with a presentation given by Deputy Athletics Director Jonathan Reeder who provided a brief overview of the UNC Intercollegiate Athletics Survey report, in which no corrective action was required.

Director of Athletics Doug Gillin then gave Athletics Updates to the Committee beginning with App State Student-Athletes finishing the fall 2023 semester with above a 3.0 Grade Point Average for the 23rd consecutive semester. In the community, App State student-athletes participated in the National Girls and Women in Sports Day by engaging with local Watauga County School students on February 7th. The Men's Basketball program set Holmes Center season attendance records, including two sold out nationally televised games at home against Auburn and James Madison. Competitively, the Men's Basketball program also had a historic season, winning the Sun Belt Conference Championship, and setting several program records.

To conclude the open session, App State's revenue generation efforts were discussed, including upcoming fundraising events throughout the spring and summer, and this year's Appalachian Summer Festival concert collaboration, with Brad Paisley performing in Kidd Brewer Stadium on July 27th.

The committee then convened in closed session to discuss two coaching contracts.

Trustee Chesson stated the Athletics Committee recommends to approve the coaching contract for Head Field Hockey Coach, Emily Dinsmore, as provided in the BoardEffect materials.

Upon motion duly made and seconded, the contract was approved as presented.

Trustee Chesson stated the Athletics Committee recommends to approve the coaching contract for Head Women's Soccer Coach, Aimee Haywood, as provided in the BoardEffect materials.

Upon motion duly made and seconded, the contract was approved as presented.

Trustee Chesson stated this concluded his report from the Athletics Committee (see Appendix B).

REPORT FROM THE AUDIT COMMITTEE: Chair Ricks recognized Trustee Steve Wyatt, Chair of the Audit Committee, for this report.

Trustee Wyatt stated the Audit Committee met and approved the minutes for the December 8, 2023, Audit Committee meeting. Trustee Wyatt shared the Committee considered one action item in open session and it is included in the consent agenda for approval.

Trustee Wyatt shared that other informational items discussed included:

1. The committee reviewed and discussed the current FY '24 audit plan.
2. The committee reviewed the 5 internal audits that have been completed since the previous Audit Committee meeting which include:
  - a. Campus Store Audit FY '23 – there were no written findings.
  - b. Fraudulent Phishing Email Incident Follow-up Investigation – OIA found that controls are in place to prevent unauthorized changes to direct deposits.
  - c. Follow-up: Office of International Education and Development (OIED) – International Travel – The recommendations have been partially implemented. OIED is continuously working towards process improvements and towards gaining reasonable assurance that the internal controls in place are working as management intends.
  - d. Campus-Wide Quarterly Reporting:
    - i. Fixed Assets – there were no written findings.
    - ii. Access Controls – there were no written findings.
3. The Office of Internal Audit also completed a consulting engagement.
4. The committee reviewed the external audits currently in progress.
5. The committee reviewed and discussed:
  - a. Enhancing hotline awareness
  - b. Internal audit staffing updates

Trustee Wyatt stated this concluded his report from the Audit Committee (see Appendix C).

REPORT FROM FINANCE AND OPERATIONS COMMITTEE: Chair Ricks recognized Trustee Jamie Harris, Chair of the Finance & Operations Committee, for this report.

Trustee Harris stated the Finance and Operations Committee met and approved the minutes for the December 8, 2023 Finance and Operations Committee meeting and considered two action items in open session which are included in the consent agenda for approval.

- The first action item is a Parking Policy/Rates and Regulations Update. The associated materials can be found in Board Effect under EXHIBIT D-1.
- The second action item is a NRLP Non-Power Agency Commissioner approval that can be found in Board Effect under EXHIBIT D-2.

Trustee Harris also shared there were two informational items presented. The first was on current capital projects underway presented to the Committee by Associate Vice Chancellor Nick Katers. The second item was the proposed FY 2025 Course Materials Rentals Fee that was presented by Vice Chancellor Dan Layzell.

Trustee Harris stated this concluded his report for the Finance and Operations Committee (see Appendix D).

REPORT FROM THE STUDENT AFFAIRS COMMITTEE: Chair Ricks recognized Trustee James Reaves, Chair of the Student Affairs Committee, for this report.

Trustee Reaves stated the Student Affairs Committee met and gave a tribute to outgoing Student Government Association President JP Neri acknowledging his accomplishments and stated that JP will be missed.

Trustee Reaves shared the Student Affairs Committee agenda consisted of one item for consideration in closed session.

Trustee Reaves stated this concluded his report from the Athletics Committee (see Appendix E).

CONSENT AGENDA: Upon motion duly made and seconded, the consent agenda was approved as presented and consisted of the following items:

- Approval of the 12.8.23 Meeting Minutes
- Internal Audit Activity Charter (EXHIBIT C-1)
- Parking Policy/Rates and Regulation Update - (EXHIBIT D-1)
  - a. Summary of Changes
  - b. Parking and Transportation Rates and Regulations Update
- NRLP Non-Power Agency Commissioner – (EXHIBIT D-2)

STATEMENT FROM THE BOARD OF TRUSTEES: Chair Ricks read the following statement on behalf of the Appalachian Board of Trustees:

*“As stewards and leaders of Appalachian State University, we cannot support the decision-making process of the University administration to create a separate 911 service system.*

*We are concerned for the safety of our student population and how this decision was made without our support or involvement. The fact that University administration advanced this initiative without engaging our opinion, the opinion of municipal services that would be impacted, as well as blind sighting town residents, speaks to a failure of process.*

*A thorough vetting of this decision by all stakeholders, who would have placed student safety and community impact as our guiding principle, would at the very least have allowed for consensus on a path forward. To allow us all to determine the best use of resources and most effective way to serve the campus, Town of Boone and Watauga County community.*

*We understand the frustration of the Town and County and their joint resolution condemning this effort.*

*We are supportive of revisiting this issue with both campus and community engagement opportunities on how to provide all services, not just police response to our campus community. In doing so, we hope this strengthens the bond between our University, the Town of Boone and the Watauga County community.”*

ACKNOWLEDGEMENT OF TRUSTEE SCHAEFER: Chair Ricks acknowledged Trustee Schaefer’s upcoming birthday and led the Board in wishing her a very happy birthday.

ACKNOWLEDGEMENT OF OUTGOING SGA PRESIDENT JP NERI: Chair Ricks acknowledged JP Neri as the outgoing Student Government Association President serving as a Trustee over the past year. Chair Ricks shared on behalf of the Board what a pleasure it has been to work with Mr. Neri and encouraged him to stay in contact with Board members in the future.

ADJOURNMENT: There being no further business, the meeting was adjourned at 2:00 p.m.

Mark E. Ricks, Chair

By:



Dawn Antonucci  
Assistant Secretary

Remarks from the March 15, 2024 Meeting of the Board of Trustees  
Remarks by Sheri Everts, Chancellor

Thank you, Chair Ricks, and good afternoon, everyone!

After some lovely spring weather in Boone and Hickory last week, our students and faculty are on Spring Break, earning some much-needed recharging time so they can finish the semester strong.

I just returned from Pensacola, Florida, and the 2024 Sun Belt Conference Basketball Tournament — Trustee Chesson and Trustee Wyatt, it was good to see you there — thank you for joining us! We had a great turnout in Pensacola, as Mountaineers showed up in force to support our men's and women's basketball teams during the Sun Belt Conference Tournament. Both teams fought hard, and they will definitely be back next year! I'd like to thank everyone who traveled to support our teams and Coach Kerns and Coach Elderkin. A huge thanks to our Hayes School of Music Basketball Band — they were amazing — who brought their heartfelt support, passion and tremendous talent, adding to a great fan experience on the road.

At the beginning of our 125th year, we have much to celebrate at App State. A week from today, we will hold a kickoff celebration on Founders Plaza — a great way to begin a fun and exciting Spring Family Weekend.

Many events and celebrations will take place throughout the year, with our signature event taking place during Founders Day in September. We look forward to these events and hope you will be able to join us.

On Monday, App State will host delegates from the Southern Association of Colleges and Schools Commission on Colleges. This visit is a part of our reaffirmation process.

During the delegation's visit, members of the on-site reaffirmation committee will meet with App State leadership and conduct a focused evaluation of the university, including our Quality Enhancement Plan. The Quality Enhancement Plan, or QEP, is an integral component of our ongoing comprehensive planning and reflects our commitment to enhance overall institutional quality, by prioritizing an issue for improved student learning outcomes and success.

App State's new QEP was prepared with input from faculty and staff from every academic department and college and is focused on advancing the university's position as a leader in local, regional and global engagement in climate resilience. The QEP ties into the university's 2022–27 strategic plan and will prepare students across all disciplines to be career-ready when they graduate, strengthening their ability to envision and implement positive action in their professions and communities.

I'd like to thank Dr. Shea Tuberty, QEP director, and Laura England, QEP associate director, for their leadership with the university's Quality Enhancement Plan.

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Thank you, also, to Executive Director of Institutional Research, Assessment and Planning Heather Langdon for serving as our institutional accreditation liaison. It's an incredible amount of work and we greatly appreciate her efforts and expertise.

With our accreditation reaffirmation, the new QEP, a new academic strategic plan and a new research strategic plan, App State is poised to build upon our current master plan and develop the university's next master plan for 2026.

The current master plan — approved by this board in 2017, Master Plan 2025 — has operated as a living, guiding document for the strategic growth and development of our campus. This process has led to incredible growth and development in our built environment, advancing App State's core mission of teaching, scholarship and service.

The new master plan will include a strong focus on the development of our Hickory campus, which will be key to our future. The master planning process is well underway, and we expect to provide a robust and well-informed plan to this board for approval in September. Thank you to Vice Chancellor of Finance and Operations Dan Layzell for leading the master planning process for the university.

As many of you are aware, in 2021, the state budget passed by the North Carolina General Assembly and signed into law by Gov. Cooper appropriated \$97 million to launch Project Kitty Hawk. This project was designed as a full-scale resource to help UNC System institutions better attract, retain and meet the needs of adult learners in our state.

Last month, Provost and Executive Vice Chancellor Heather Norris and her Academic Affairs leadership team hosted UNC System leadership and executives from Project Kitty Hawk as they met with academic programs and administrative areas across campus. During these meetings, academic areas that had expressed interest in expanding online education, and those areas that provide associated support services, were able to learn more about Project Kitty Hawk's current partnerships with UNC System institutions to provide best-in-class online education, along with robust marketing and enrollment support from Project Kitty Hawk.

We appreciate the UNC System's vision in developing this Systemwide, full-scale resource to help UNC System institutions better attract, retain and meet the needs of adult learners over the age of 25 through workforce-aligned, online education. We look forward to continued conversations about opportunities to work together.

As part of our continued efforts to strengthen campus safety, App State is moving forward in developing a system to redirect 911 calls placed from properties on the university's Boone campus — redirecting them from the county 911 center to the university. The service is slated to become operational in fall 2024.



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The health and safety of our university community remain top priorities at App State. I have dedicated resources to ensuring our students have a safe and secure environment in which to live and learn, and our employees have the training and resources to foster a culture of emergency preparedness.

App State has a 125-year history of supporting the greater campus community with health and safety resources. It is important that we create and sustain a modern emergency response infrastructure that will sustain the university.

We are currently working to develop the needed infrastructure through fiber optic networks to ensure redundancy in the 911 call system — creating a faster, more resilient communication system designed to withstand such disruptions as power outages and extreme weather conditions.

Chief Stephenson and the App State Police Department continue to work with Watauga County and Town of Boone administrators. More communication is necessary to ensure they understand how the system will work — the university will not receive calls placed from off-campus properties, so we need to be sure that is clearly demonstrated by AT&T, who will be managing the service. The university will then need to work with the county to map the 911 call system. We will also conduct extensive testing of the system and obtain state certifications for dispatch staff.

During our 11th annual iBackAPP Day last week, more than 2,000 Mountaineers — many of whom are in this very room — united to show their App State pride and celebrate the many ways our university is so special. Together, we raised more than \$1.8 million in support of our students, faculty and staff. Thank you!

Mountaineers celebrated at events on our Boone and Hickory campuses and at gatherings hosted by alumni chapters across the country. I want to express my sincere appreciation to everyone who participated by wearing your black and gold, making gifts and sharing your App State stories — your contributions will make lasting and powerful differences for our students, faculty and staff.

App State's Walker College of Business recently received a significant, six-figure contribution from alumna Kathryn Pou, a 1979 College of Business alumna, and her husband, Bill, to establish the Kathryn Oszmianski Pou Endowed Scholarship.

Their gift has established a first-of-its-kind scholarship in the Walker College that will provide four students with up to \$7,500 a year, renewable for four years.

The scholarship will be awarded to a business student for the first time for fall 2024.

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The Pous have been steadfast supporters of the university for more than a decade, and we greatly appreciate this gift, which is particularly important because it provides ongoing scholarship support for our students.

Funded by a three-year, \$1 million grant from AmeriCorps, App State's Beaver College of Health Sciences is implementing a program to enhance public health preparedness and mental health training resources and support in 25 rural counties in Western North Carolina.

This program is now in its second year, and the App State team is in the final stages of establishing the Appalachian Medical Reserve Corps. This network of community-based units works to meet the public health needs of rural communities by embedding teams that engage and work with local organizations.

App State's grant to launch the Public Health AmeriCorps project provides living allowances and educational awards to approximately 25 individuals who are from the 25 rural counties served by the project, some of whom are pursuing graduate studies in public health.

Recent rankings continue to strengthen App State's reputation for value. Last month, our online bachelor's programs and graduate programs in business, education and nursing were recognized among the nation's best by U.S. News & World Report.

App State was named among the top 23% of schools recognized in the publication's "Best Online Bachelor's Programs" rankings list.

Our online Master of Business Administration and online Master of Science in nursing programs both received specific recognitions.

Additionally, our Master of Science in applied data analytics program was recently ranked No. 11 in the nation for 2024 by Fortune Education.

This program provides students with the technical skills to work with data within a business context. Graduates of the program understand and can apply data analytics concepts, techniques and tools to promote effective organizational decision-making and problem-solving.

I give tremendous credit to our academic leaders and faculty for this recognition and hard work.

Trustee and Student Body President J.P. Neri has been selected to participate in the prestigious John Robert Lewis Scholars and Fellows Program.

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The program fosters rising leaders beginning vocations in public service, nonprofits, education, and seminary.

As one of only 20 members of the national cohort for 2024–25, J.P. will travel to our nation's capital, participate in projects and engage in dialogue designed to effect positive change and reconcile conflict. He and his cohort will be afforded opportunities to learn from and connect with representatives from national, state, and local government, businesses, and nonprofits engaged in social impact work.

The process for selection is highly competitive and I know you join me in congratulating J.P. for being selected for this program. J.P., we are all very proud of you!

After a record-breaking regular season for App State men's basketball, I want to congratulate Dustin Kerns for being named Sun Belt Coach of the Year. In five seasons, he has accomplished incredible success for our team. This season, he led them to:

- their first Sun Belt Conference regular-season title — the first outright conference title in 45 years;
- a program-record 27 wins, so far — which included a big, televised win over Auburn; and
- the first undefeated season at home in the Division I era.

Coach Kerns will be the first to tell you that it is the team and his staff who deserve the credit — in fact, that's exactly what he said upon learning of his award.

The Sun Belt awarded significant recognitions to five App State basketball student-athletes:

- Faith Alston recently earned All-Sun Belt Second-Team selection.
- Justin Abson was named Sun Belt Defensive Player of the Year.
- Donovan Gregory and Tre'Von Spillers earned All-Sun Belt first-team recognition.
- Terence Harcum earned All-Sun Belt third-team selection.

Congratulations to our men's and women's teams for a very successful season.

Last weekend, App State hosted the Southern Conference Wrestling Championship in the Holmes Convocation Center. Our Mountaineer wrestlers were the defending champions from last year, and they repeated as tournament champions, earning five individual champions among the 10 weight classes.

Southern Conference Coach of the Year JohnMark Bentley led App State to a fourth conference tournament title and an 11th league title. They earned several victories during their 45–3 season — over some tough opponents — including UNC-Chapel Hill. Ranked

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24th in the nation, they will travel to Kansas City next week to compete in the national championship. I know we all wish them the best of luck!

Last week, we began renovation of the tunnels that run underneath Rivers Street. During construction, one tunnel will remain open at all times, with completion of the project anticipated next month.

For years, these tunnels have been identified as needing safety improvements. During annual "safety walks" with students, the tunnels are routinely identified as areas on campus that feel dark and unsafe, and in 2016, during our master planning process, they were noted to be undesirable pedestrian routes. Examples of "wide and well-lit" tunnels were recommended as ideal.

The upgrade underway includes sandblasting to remove old layers of paint — so far, we have removed 4,000 pounds of paint from one tunnel; replacing dim lighting with new, bright LED lighting; and installing 24/7 closed-circuit cameras to enhance security. By transforming this space, App State reinforces its commitment to providing a campus environment that is both inviting and secure.

While there has been some pushback from students and alumni who like the idea of being able to paint areas on campus, it has not been significant.

This renovation addresses safety concerns, ensuring that the tunnels are well lit, more consistently monitored and slip-resistant — even in adverse weather conditions.

Alongside practical improvements, the project also embraces aesthetic considerations and will include graphics that embody the spirit of App State.

Just over nine months ago, we broke ground on the Holmes Convocation Center Parking Deck. Last month, we celebrated the centuries-old tradition of a topping ceremony as the final beam was put into place on the structure.

Construction continues on schedule, with the most recent work including the installation of the deck's utilities and construction of the pedestrian bridge. The deck will be completed and operational this summer.

The six-level deck will offer 600 spaces, adding 460 safer, more accessible and readily available parking spaces to the Boone campus for students, faculty, staff and visitors, and will feature a connecting bridge from the deck to the Convocation Center's upper concourse.

Joining us at the topping ceremony were North Carolina Sen. Ralph Hise and Rep. Ray Pickett, whose support allowed us the flexibility to fund the construction of this

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much-needed facility.

This is the first university project to use an innovative, design-build delivery method, and App State student Dylan Reed — a senior building sciences-construction management major from Pfafftown and an intern with New Atlantic, the builder — is learning about it firsthand through his participation in the project.

Following the construction of the Randy Marion Track and Field facility, Phase 2 of the App 105 project is underway and will be completed this summer.

Phase 2 of the project includes a new softball facility, outdoor tennis courts, an athletics team support building, public restrooms and an access road.

Recent work for these components includes land grading for the softball facility and preparation work for the outdoor tennis courts. Additionally, workers are applying interior finishes to the team support building.

Significant funding for this project has come from private donations, and I'd like to thank those of you in this room who have supported the Mountaineer Impact fundraising initiative, which is making a significant difference for our student-athletes and the experience of their fans.

App State is working with the Town of Boone and the North Carolina Department of Transportation to have a traffic light installed at the App 105 property entrance along Highway 105, which will improve safety at the intersection for pedestrians and vehicle traffic.

Construction on the Innovation District is well underway and all three components of Phase 1 — employee housing, the Conservatory for Biodiversity Education and Research and the zero-carbon energy system — are on schedule for completion in 2025.

As part of this first phase, the construction of five multistory buildings for faculty and staff housing are underway. These buildings will hold 156 residential units in one-, two- and three-bedroom configurations, adding much-needed housing inventory to the area's crowded market and available short-term housing options for our employees.

The key component of the Innovation District will be its first academic building, the Conservatory for Biodiversity Education and Research. With 50,000 square feet and four different climate zones for research, teaching and innovation, this will be the area's premier collaboration facility. It will build on current opportunities provided by the Department of Biology and will host a full suite of biological laboratories, classrooms and some fabulous event space. Its proximity to our 67-acre Nature Preserve will pair an outdoor classroom and recreation space for students and faculty with a state-of-the-art learning facility.

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The district's zero-carbon energy system will begin to transition the university's Boone campus away from steam power. This system will generate and distribute renewable energy to support all planned facilities located in the district, including the employee housing and the conservatory.

The system is being designed as a flexible, modular system that can accommodate new energy technologies as the district grows. Initially, the system will comprise the following components:

- two wind turbines;
- rooftop solar photovoltaic panels;
- a geothermal heating and cooling system; and
- a central plant for managing the distribution of heating, cooling and electricity within the district.

This is a massive project for the university, and I recognize that it looks pretty barren right now, but I would ask anyone who is concerned to please be patient. When complete, this area will be beautiful and vibrant, and our Innovation District will serve as a national example for sustainable energy solutions.

Renovation and modernization of Wey Hall — the first in the building's 48 years — is slated for completion in summer of 2025.

Wey Hall houses the Department of Art, which offers more than 100 course sections to approximately 1,400 students. Recent construction work has included demolition of the building's front lobby and the second and third floors, and initial work on the building's HVAC, plumbing, fire and electrical systems.

Renovations underway at Edwin Duncan Hall will also be completed in summer 2025. The renovation will include adding and refurbishing elevators, repairing the building's exterior, installing a new sprinkler system and completely revamping the HVAC system. Once completed, the building will be home to the Department of Communication and the deans and chairs of App State's College of Fine and Applied Arts.

A new addition and renovations of Peacock Hall, which houses the Walker College of Business, will begin later this year. The renovation will include replacing the outdated tiered, lecture-style classrooms, new elevators, and HVAC system upgrades, as well as a building addition.

Proposed facilities under discussion for the building's new addition include:

- classrooms;

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- common areas;
- a learning lab;
- special use areas for campus events;
- student services offices; and
- mechanical infrastructure space.

Daylighting Boone Creek, which currently runs beneath the Peacock Parking Lot, is a long-held goal tied to the renovations of and addition to Peacock Hall. Opening the creek without the loss of parking spaces aligns with the objective included in the 2025 Master Plan to improve Rivers Street and expose the campus's natural ecosystems.

This project would allow this section of Boone Creek to become a beautiful place for research and education while also helping mitigate flooding and stormwater runoff issues — much as Durham Park has become for a lower section of Boone Creek near the main campus entrance.

Phase 2 of the Hickory campus renovations is underway. This phase is broken into three smaller phases of work and will include:

- a new computer lab, cybersecurity lab and sciences lab, which will be completed this summer; and
- classrooms on the second floor, which will be ready in time for the fall 2025 semester.

Before I conclude my remarks today, I would like to acknowledge two key personnel decisions. On Monday, Keith Werner will begin in his role as App State's new chief information officer.

Keith is joining us from the UNC System Office, where he most recently held the position of vice president of information technology strategy and cybersecurity.

As CIO, Keith will lead a team of more than 100 information technology professionals in the areas of academic technologies, enterprise applications, IT support services, information security, infrastructure and systems, and project management. Through these areas, as well as the distributed areas of University Libraries, Business Systems, the Center for Excellence in Teaching and Learning for Student Success and Electronic Student Services, he will be responsible for developing and implementing strategic IT plans and managing IT resources and services for the university.

I am confident that Keith — with his 30 years of experience delivering innovative and strategic solutions to the public sector and higher education — will ensure we are well positioned in an environment in which information technology is increasing in complexity and sophistication.

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Last month, Dr. Michael Madritch was named dean of App State's College of Arts and Sciences. Mike has been on the College of Arts and Sciences faculty, in the Department of Biology, since 2009 and held the position of interim dean of the college since October 2021.

As interim dean, Mike led App State's largest college, managing 17 departments and overseeing substantial operating and personnel budgets, with facilities in more than 20 buildings on the university's Boone and Hickory campuses.

In his leadership roles in the College of Arts and Sciences, Mike has strengthened the academic and research enterprise of the college and increased graduate and research funding. We are very happy to have him in this leadership role on the Academic Affairs team.

Finally, the announcement of the 40th season of An Appalachian Summer Festival is coming within the next week, and I'd like to thank Trustee Schaefer for her ongoing and sustaining support of the festival.

I hope you're all planning to attend the July 27 Brad Paisley concert co-presented by the festival and App State Athletics in Kidd Brewer Stadium. We're looking forward to a fabulous summer evening performance in this venue, which will be transformed into the best place in America to see a show under the stars.

I hope you can all join us!

For 125 years, our university has been steadfast in its mission of providing access to a high-quality education to the people of our region. Thank you for your leadership and guidance, which is helping to ensure this institution will continue to be an important asset for the people of North Carolina for many generations to come.

Mr. Chair, this concludes my remarks.

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Appalachian State University

Board of Trustees

Roll Call Vote

Faculty Tenure Recommendations

March 15, 2024

Jeff Chesson - approved  
Fairley Bell Cook - approved  
Tamela Everett - approved  
Anita Greene - approved  
James Harris - approved  
Scott Lampe - approved  
Juan Pablo Neri - approved  
James Reaves - approved  
Mark Ricks - approved  
Bonnie Schaefer - approved  
Kim Shepherd - approved  
Thomas Sofield - approved  
Steven Wyatt - no

MINUTES  
MEETING OF THE ACADEMIC AFFAIRS COMMITTEE  
APPALACHIAN STATE UNIVERSITY  
BOARD OF TRUSTEES

Friday, March 15, 2024  
Parkway Ballroom, North Endzone Facility  
Meeting Room B  
10:00 a.m.

CALL TO ORDER: The Academic Affairs Committee of the Board of Trustees of Appalachian State University met at the call of the Chair and the Chancellor on Friday, March 15, 2024, at 10:00 a.m. Chair Cook presided and called the meeting to order.

MEMBERS PRESENT: Fairley Bell Cook, Chair  
Tamela Everett  
Anita Greene  
James Harris  
Juan Pablo Neri  
Bonnie Schaefer

MEMBERS ABSENT: None

OTHERS PRESENT: Luke Barber  
Jane Barghothi  
Talana Bell  
J.J. Brown  
Kathy Brown  
Troy Johnson  
Heather Norris  
Neva Specht

CONFLICT OF INTEREST NOTICE: Chair Cook read the following statement:

"Under the State Government Ethics Act, all voting members of the Board of Trustees have a duty to avoid conflicts of interest and appearances of conflicts. Looking at the agenda for today's meeting, does anyone know that you have a conflict of interest or an interest that would give rise to the appearance of a conflict of interest? If so, please let me know now."

OPENING STATEMENT ON EXPECTATIONS OF CONDUCT: Chairperson Cook read the following statement:

"As we begin the business portion of the meeting, I would like to remind everyone of the Subcommittee's expectations for conduct at our meetings. We ask that those attending today remain respectful of fellow attendees and the Committee. Those attending an official meeting may not engage in conduct that is inconsistent with our Bylaws or that interferes with the rights of others to observe and listen to the proceedings. Any individual who disrupts the meeting will be asked to leave and may be subject to arrest."

CLOSED SESSION:

Upon motion duly made and seconded, the Academic Affairs Committee convened in closed session to:

prevent the disclosure of privileged or confidential information pursuant to North Carolina General Statute, Section 126-22 in accordance with [N.C.G.S. §143-318.11(a)(l)]; and

consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee in accordance with [N.C.G.S §143-318.11(a)(6)].

OPEN SESSION RECONVENED: Upon motion duly made, seconded, and approved the Academic Affairs Committee reconvened in open session at 10:08 a.m.

BUSINESS ITEM: Promotion and Tenure Recommendations

Chairperson Cook requested a motion that the Committee approve all promotion recommendations as presented and discussed in Exhibit A-2A. A motion was made by J. P. Neri and seconded by Bonnie Schaefer to approve all promotion recommendations. The motion was approved unanimously.

Chairperson Cook requested a motion that the Committee approve all tenure recommendations as presented and discussed in Exhibit A-2B. A motion was made by Anita Greene and seconded by Bonnie Schaefer to approve all tenure recommendations. The motion was approved unanimously.

ADJOURNMENT: There being no further business, the meeting was adjourned at 10:10 a.m.

Fairley Bell Cook, Chair

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By: Kathy Brown  
Recording Secretary

MINUTES  
MEETING OF THE BOARD OF TRUSTEES ATHLETICS COMMITTEE  
APPALACHIAN STATE UNIVERSITY

Friday, March 15, 2024  
Grandview Ballroom  
North End Zone Facility Breakout Room A  
Livestream at: [chancellor.appstate.edu/bot/](http://chancellor.appstate.edu/bot/)

CALL TO ORDER: The Athletics Committee of the Board of Trustees of Appalachian State University met at the call of the Chairperson and the Chancellor on Friday, March 15, 2024, at 10:30 a.m. in the North End Zone Facility Breakout Room B on the campus of Appalachian State University. J. Jeffries Chesson presided and called the meeting to order.

MEMBERS PRESENT:

J. Jeffries Chesson  
Fairley Bell Cook  
Scott K. Lampe  
Kimberly M. Shepherd

OTHERS PRESENT:

George Baldwin  
Jane M. Barghothi  
J.J. Brown  
C. Philip Byers  
Sheri Everts  
Douglas P. Gillin  
James E. Harris  
David Jamison  
Troy Johnson  
Dan Layzell  
Heather Langdon  
Paul Meggett  
Jennifer Myers  
Juan Pablo Neri  
Heather Hulburt Norris  
Jeff Pierce  
Patrick Ransdell  
James K. Reaves  
Jonathan B. Reeder  
Mark E. Ricks  
R. Thomas Sofield  
Steven D. Wyatt

CONFLICT OF INTEREST NOTICE: Chair Chesson read the statement: “Under the State Government Ethics Act, all voting members of the Board of Trustees have a duty to avoid conflicts of interest and appearances of conflicts. Looking at the agenda for today’s meeting, does anyone know that you have a conflict of interest or an interest that would give rise to the appearance of a conflict of interest? If so, please let me know now.” [None reported]

OPENING STATEMENT ON EXPECTATIONS OF CONDUCT: Chair Chesson read the statement: “As we begin the business portion of the meeting, I would like to remind everyone of the Committee’s expectations for conduct at our meetings. We ask that those attending today remain respectful of fellow attendees and the Committee. Those attending an official meeting may not engage in conduct that is inconsistent with our Bylaws or that interferes with the rights of others to observe and listen to the

proceedings. Any individual who disrupts the meeting will be asked to leave and may be subject to arrest.”

APPROVAL OF MINUTES: Chair Chesson stated the December 8, 2024 Athletics Committee meeting minutes were included in Committee members’ materials. A motion was made, seconded, and approved to accept the minutes as distributed.

UNC INTERCOLLEGIATE ATHLETICS SURVEY: Deputy Athletics Director, Jonathan Reeder, provided a brief overview of the UNC Intercollegiate Athletics Survey report, which includes athletics financial information, academic performance, and other related data, in which no corrective action was required.

PRESENTATION BY DIRECTOR OF ATHLETICS: Mr. Doug Gillin, Director of Athletics, presented several updates to the Committee:

- App State Student-Athletes finishing the fall 2023 semester with above a 3.0 Grade Point Average for the 23rd consecutive semester
- In the community, App State student-athletes participated in the National Girls and Women in Sports Day by engaging with local Watauga County School students on February 7th. The Men’s Basketball program set Holmes Center season attendance records, including two sold out nationally televised games at home against Auburn and James Madison
- Football’s 2024 schedule was reviewed, as the Sun Belt Conference announced the schedule in late February
- Athletics Facilities projects were reviewed, including updates to Appalachian 105, Jim & Bettie Smith Stadium, Holmes Center, Kidd Brewer Stadium, and the Indoor Practice Facility
- Competitively, the Men’s Basketball program had a historic season, winning the Sun Belt Conference Championship, and setting several program records. Wrestling also earned a conference tournament championship, with five (5) individuals earning conference titles in their respective weight class
- App State’s revenue generation efforts were discussed, including upcoming fundraising events throughout the spring and summer, and this year’s Appalachian Summer Festival concert collaboration, with Brad Paisley performing in Kidd Brewer Stadium on July 27<sup>th</sup>

OPEN SESSION ADJOURNED: A motion was made and seconded that the Committee convene in closed session to:

- Prevent the disclosure of confidential or privileged information under Chapter 126-24 of North Carolina General Statutes. Pursuant to [N.C.G.S § 143-318.11(a)(1)].
- To consult with our attorney and protect the attorney-client privilege
- To establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract. Pursuant to [N.C.G.S § 143-318.11(a)(5)]

The motion was approved unanimously. Chancellor Sheri Everts, Governor Philip Byers, Board of Trustees members, Paul Meggett, Hank Foreman, Heather Norris, Dan Layzell, J.J. Brown, Jane Barghothi, Troy Johnson, Megan Hayes, Doug Gillin, and Jonathan Reeder were asked to remain for closed session. All others were excused.

OPEN SESSION RECONVENED: Chair J. Jeffries Chesson reconvened the open session.

ADJOURNMENT: After the open session reconvened, the meeting of the Athletics Committee adjourned at 11:30 a.m.

Respectfully submitted,

Jonathan B. Reeder  
Recording Secretary

MINUTES  
MEETING OF THE AUDIT COMMITTEE  
APPALACHIAN STATE UNIVERSITY  
BOARD OF TRUSTEES

Friday, March 15, 2024

9:30 a.m.

Meeting Room A

North End Zone Facility

Livestream at: [chancellor.appstate.edu/bot/](http://chancellor.appstate.edu/bot/)

CALL TO ORDER: The Audit Committee of the Board of Trustees of Appalachian State University met at the call of the Chair on Friday, March 15, 2024, at 9:30 a.m. in meeting room A, North End Zone facility on the campus of Appalachian State University in Boone, North Carolina. Mr. Steve Wyatt, Chair, presided and called the meeting to order.

MEMBERS PRESENT: Steve Wyatt, Chair  
Tamela Everett  
Anita Greene  
James Reaves

OTHERS PRESENT:

Anna Oakes	John Adams
Brad Boswell	Kristi Gragg
Dan Layzell	Paul Meggett
Daniel Lightfoot	Paul Pusateri
David Jamison	Sheri Everts
Heather Norris	Stacy Everett
Jennifer Myers	

CONFLICT OF INTEREST NOTICE: Chair Wyatt read the following: “Under the State Government Ethics Act, all voting members of the Board of Trustees have a duty to avoid conflicts of interest and appearances of conflicts. Looking at the agenda for today’s meeting, does anyone know that you have a conflict of interest or an interest that would give rise to the appearance of a conflict of interest? If so, please let me know now.” No conflicts were voiced.

EXPECTATION OF CONDUCT NOTICE: Chair Wyatt also read the following: “As we begin the business portion of the meeting, I would like to remind everyone of the Committee’s expectations for

conduct at our meetings. We ask that those attending today remain respectful of fellow attendees and the Committee. Those attending an official meeting may not engage in conduct that is inconsistent with our Bylaws or that interferes with the rights of others to observe and listen to the proceedings. Any individual who disrupts the meeting will be asked to leave and may be subject to arrest.”

APPROVAL OF MINUTES: The minutes of the December 8, 2023 Audit Committee meeting were delivered to all Audit Committee members prior to the meeting. There were no corrections. Chair Wyatt called for a motion to approve the December 8, 2023 Audit Committee meeting minutes. Upon motion made by Trustee Reeves seconded by Trustee Greene the minutes of the meeting were approved as presented.

INTRODUCTION: Paul Meggett introduced Brad Boswell, the new Chief Compliance and Ethics Officer, to the Committee. He also shared that the Office of Athletics Compliance will be transitioning from the Chancellor’s Division to the Division of Institutional Integrity.

INTRODUCTION OF ROBIN DAVIS: Mrs. Jennifer Myers, Chief Audit Officer, introduced the Committee to Ms. Robin Davis, who presented via Zoom the results of the 2023 Financial Statement Audit Report for the University.

PRESENTATION OF THE 2023 FINANCIAL STATEMENT AUDIT REPORT: Ms. Robin Davis, Assistant State Auditor – Audit Manager, Office of the State Auditor, provided the Committee with a review of the objective of the June 30, 2023, Financial Statement Audit Report and the Student Financial Aid Single Audit for fiscal year 2023. No deficiencies were reported. Ms. Davis acknowledged those working with the University audit for their hard work. Ms. Davis then allowed for questions.

SUMMARY OF 2023-2024 AUDIT PLAN AND RECENT INTERNAL AUDIT ACTIVITY: Mrs. Jennifer Myers, Chief Audit Officer, provided the Committee with an update on the current audit plan progress. The audit plan was reviewed, noting some changes due to new audits being added to the plan. The internal audits reviewed and discussed for this quarter were:

- **Campus Store Audit FY ‘23**  
The purpose of this audit was to determine if the operations at the Campus Store support the University’s objectives and goals and comply with University policies and procedures. There were no findings.
- **Fraudulent Phishing Email Incident Follow-up Investigation:**  
The purpose of this investigation was to determine if University internal controls documented by policies and procedures will prevent unauthorized changes and to determine if those controls are being followed by ASU employees. It was determined that controls are in place to prevent unauthorized changes to direct deposits.
- **Campus-Wide Quarterly Reporting:**

On-going reviews of University internal control systems and processes were conducted.

- **Fixed Assets – Quarterly Review October, November, December 2023**  
A sample of assets from the Athletics department was tested. Findings were noted for assets not located, assets without a visible asset tag, and assets in locations other than the one listed in the Fixed Assets “Department Inventory” Listing. Management agreed with the recommendation for both Athletics and Fixed Assets to work together to resolve the findings. They provided an improvement plan and have already begun to address the findings. OIA will conduct a follow-up within one year.
- **Access Controls – Quarterly Review July, August, September 2023 and October, November, December 2023**  
There were no findings.
- **Procurement Cards – Quarterly Review July, August, September 2023 and October, November, December 2023**  
There were no findings.
- **Follow-Up Reviews:**
  - **Office of International Education and Development (OIED) – International Travel:**  
On June 21, 2023, we issued a report stating that OIED has been operating without sufficient internal controls in place to ensure that all international travel followed ASU policies and the OSBM Travel Manual. This led to additional processing times and delays in reimbursements. Management was in agreement with the recommendations. The follow-up review determined the issue to be “Partially resolved.” OIED is continuously working towards process improvements and towards gaining reasonable assurance that the internal controls in place are working as management intends. While processing delays continue to be an issue, all processing delays were supported by justifications and/or noted exceptions. OIA will remain a resource for OIED as they continue to resolve this issue.
  - **Appalachian Senior Programs (ASP):**  
On December 15, 2022, we reported discrepancies between the reports of ASP and Special Funds Accounting, currently known as Contracts and Grants Accounting (C&GA), related to the grantee-match portion. OIA recommended that each party corroborate their grantee-match figures to reach agreement prior to submitting to the grantor, and that enhanced communication between ASP and C&GA will serve to strengthen the internal controls framework for the grant reporting process. ASP management agreed with the recommendations. The follow-up review determined the issue to be “Partially resolved.” We found that communication between ASP and C&GA has improved with the addition of new staff in the C&GA office, one of whom has been assigned to the ASP projects starting with the 2024 grant. However, testing of the grantee match for year 3 of the previous grants revealed there are still issues in reconciling cost-share matching



expenditures for both of the grants. OIA will conduct an additional follow-up review within the next year.

- **Consulting & Other Activities:**

- **Athletic Ticketing Consultation – Football:**

The purpose of this engagement was 1) to review and certify the number of tickets sold for home football games for the 2022 and 2023 seasons and 2) to confirm the percentage change regarding the coach's contract. The number of tickets sold for all home football games in the 2023 season did not exceed the number sold for all home football games in the 2022 season. Therefore, the terms of the Head Football Coach's contract were not met.

**SUMMARY OF EXTERNAL AUDITS COMPLETED AND IN PROGRESS:**

Mrs. Jennifer Myers, Chief Audit Officer, provided a summary of the following external audits that are currently in progress:

- **Digital Accessibility Audit:** The U.S. Department of Education – Office of Civil Rights is conducting an audit to determine whether people with disabilities have the full and equal enjoyment of the University's online programs, services, and activities. This is ongoing.
- **Student Financial Aid Single Audit – OSA:** This audit was to determine compliance with Federal award requirements for financial aid. OSA did not identify any deficiencies in internal control that they consider to be material weaknesses or any instances of noncompliance or other matters that are required to be reported under Government Auditing Standards. The formal report is expected to be released in April 2024.

Mrs. Jennifer Myers, Chief Audit Officer, provided a summary of the following external audits that have recently been completed:

- **NCAA Agreed Upon Procedures re: Intercollegiate Athletics Revenues, Expenses, and Capital Expenditures** – This engagement has been completed by the external auditor *Combs, Tennant & Carpenter*. There were no findings.

**Other OIA Updates:**

- Mrs. Jennifer Myers, Chief Audit Officer, will reach out to the Committee members to schedule a Zoom meeting in June so the Audit Plan for fiscal year 24/25 can be discussed and approved.
- Updated IIA Internal Auditing Standards were released in January 2024 and need to be implemented by 2025. This project will be on the FY '25 Audit Plan and will take some time to implement. Barbara Baldwin and OSBM are helping with this transition by providing a crosswalk from the old to the new standards and by providing some training regarding implementation.

- Hotline presentations and awareness
  - David Jamison, University Controller, has added a Hotline reminder to the Finance & Administration monthly meetings. He has also added a link to the hotline in the Procurement Manual, Travel Requirements, and Spending Requirements.
  - Maranda Maxey, Executive Director of Access & Equity, has added the hotline to the Mandatory Reporting Training module
  - We will begin to put a link to the Hotline once a month in the Announce–Weekly Digest – which is distributed to all Faculty & Staff.
  - We are working on having a slide in the digital signs across campus.
  - The Compliance Training Working Group continues to work toward our goal to create a culture of compliance on campus. The group plans to have a proposal to the Chancellor by June '24 regarding mandatory training which would include hotline awareness. Megan Hayes (UComm) and Tom Van Gilder (ITS) have created an Intranet Task Force of which OIA is a member. Having an intranet will greatly help us accomplish the goals of the Compliance Training Working Group.
  
- OIA contracted with Huron Consulting Group to conduct a staffing and skills assessment to ensure OIA is properly positioned and resourced to address the high-risk areas of the university. The main findings were:
  - With the current open position, OIA has the correct number of positions.
  - OIA should consider upgrading the current open position from an Auditor I level to an Auditor III level since OIA will be focusing on more high-risk and complex audits.
  - OIA should consider an IT Auditor to ensure cyber-related risks are addressed.
  - OIA should continue cross-training all auditors.
  - OIA should consider out-sourcing or co-sourcing some audits to ensure the Audit Plan is covered.
  
- Staff updates
  - Lynda Greene has been with OIA for one year as of January 17<sup>th</sup>
    - Lynda is pursuing her CIA (Certified Internal Auditor) certification and has passed part 1 of the 3-part exam
  - Sorina McInturff has been with us for 8 years as of February 1<sup>st</sup>
    - Sorina is pursuing her CISA (Certified Information Security Auditor) certification
    - Sorina is also taking a graduate course to pursue a Master's degree in Applied Data Analytics with a concentration in Cyber Security
  - Kristi Gragg has been with us for 14 years as of March 1<sup>st</sup>

REVIEW AND APPROVAL OF INTERNAL AUDIT ACTIVITY CHARTER – EXHIBIT C-1:  
Mrs. Jennifer Myers, Chief Audit Officer, reviewed the Charter. Chair Wyatt called for a motion to approve the Internal Audit Activity Charter – Exhibit C-1. Upon motion made by Trustee Reeves and seconded by Trustee Everett, the Charter was approved as presented.

REVIEW AND APPROVAL OF AUDIT COMMITTEE CHARTER: Mrs. Jennifer Myers, Chief Audit Officer, shared that the Charter was reviewed by the CAO and Legal Counsel, and there were no proposed changes at this time.

ADJOURNMENT: There being no further business, the meeting adjourned at 10:00 a.m.

STEVE WYATT, Chair

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By: Kristi Gragg  
Recording Secretary

MINUTES  
MEETING OF THE FINANCE AND OPERATIONS COMMITTEE  
APPALACHIAN STATE UNIVERSITY  
BOARD OF TRUSTEES

Friday, March 15, 2024  
Grandview Ballroom, North Endzone Facility  
Meeting Room B  
11:30 a.m.

CALL TO ORDER: The Finance and Operations Committee of the Board of Trustees of Appalachian State University met at the call of the Chair and the Chancellor on Friday, March 15, 2024, at 11:33 a.m. at the North End Zone facility on Appalachian State University's Boone Campus. Chair James Harris presided.

MEMBERS PRESENT:

Jeffries Chesson  
James Harris  
Scott Lampe  
Kim Shepherd

TRUSTEES PRESENT:

Fairley Bell Cook  
Tamela Everett  
Anita Greene  
JP Neri  
Mark Ricks  
Thomas Sofield

OTHERS PRESENT:

John Adams  
Anitra Ball  
Jane Barghothi  
Talana Bell  
Patrick Billings  
Matt Dull  
Alyson Ebaugh  
John Eckman  
Stacy Everett  
Sheri Everts, Chancellor  
Doug Gillin  
David Jamison  
Troy Johnson  
Nick Katers  
Dan Layzell  
Scott Mash  
Mike McKenzie

Paul Meggett  
Jennifer Meyers  
Heather Norris  
Anna Oakes  
Jeff Pierce  
Jonathan Reeder  
Amanda Whittington

CONFLICT OF INTEREST NOTICE:

Trustee Harris read the following: "Under the State Government Ethics Act, all voting members of the Board of Trustees have a duty to avoid conflicts of interest and appearances of conflicts. Looking at the agenda for today's meeting, does anyone know that you have a conflict of interest or an interest that would give rise to the appearance of a conflict of interest? If so, please let me know now." [None reported]

The following statement was also read, "As we begin the business portion of the meeting, I would like to remind everyone of the Committee's expectations for conduct at our meetings. We ask that those attending today remain respectful of fellow attendees and the Committee. Those attending an official meeting may not engage in conduct that is inconsistent with our Bylaws or that interferes with the rights of others to observe and listen to the proceedings. Any individual who disrupts the meeting will be asked to leave and may be subject to arrest."

APPROVAL OF MINUTES:

A motion was made by Trustee Shepherd and seconded by Trustee Chesson to approve the minutes of the December 8<sup>th</sup>, 2023, meeting of the Finance and Operations Committee. The motion was approved unanimously.

PARKING POLICY/RATES & REGULATION UPDATE: Dr. Dan Layzell, Vice Chancellor of Finance and Operations, gave an overview of the update to the Parking Policy and Regulations. A motion was made by Trustee Everett and seconded by Trustee Chesson to approve the parking updates. The motion was approved unanimously.

NRLP NON-POWER AGENCY COMMISSIONER: Mr. Nick Katers, Associate Vice Chancellor of Facilities Management, presented a request for approval for NRLP General Manager, Matt Makdad, to be appointed to the Non-Power Agencies Board of Commissioners. A motion was made by Trustee Ricks and seconded by Trustee Everett to approve the appointment. The motion was approved unanimously.

CAPITAL PROJECTS UPDATE:

Mr. Nick Katers, Associate Vice Chancellor for Facilities Management, gave a capital projects update on the projects currently underway, which include:

- a) Holmes Convocation Center Parking Deck
- b) Edwin Duncan Renovation

- c) Peacock Renovation
- d) Wey Hall Renovation
- e) Innovation District – Employee Housing
- f) Conservatory for Biodiversity Education & Research
- g) App 105 Phase II (Softball/Tennis Facilities)

Mr. Nick Katers also gave an update on recent capital projects success stories, which include:

- a) Varsity Gym Theatre & Dance Floor
- b) Holmes Convocation Stairs

COURSE MATERIAL RENTAL FEES: Dr. Dan Layzell, Vice Chancellor of Finance and Operations, presented the FY 2025 course material rental fees for the University Campus Store.

Undergraduate:	\$278/Fall & Spring semesters \$65/Summer semester	(currently \$270) (no increase)
Graduate:	\$120/Fall & Spring semesters \$25/Summer semester	(currently \$115) (no increase)

CLOSED SESSION: Upon motion duly made and seconded, the Finance & Operations Committee convened in closed session to:

discuss matters relating to the location or expansion of industries or other businesses in the area served by this Board in accordance with N.C.G.S § 143-318.11(a)(4).

OPEN SESSION RECONVENED: Upon motion duly made and seconded, the Finance & Operations Committee

ADJOURNMENT:

There being no further business, a motion was made by Trustee Chesson to adjourn the meeting. The motion was seconded by Trustee Sofield and was approved unanimously. The meeting adjourned at 12:35 p.m.

James Harris, Chair

Respectfully submitted by:

\_\_\_\_\_  
Amanda R. Whittington  
Recording Secretary

MINUTES  
MEETING OF THE STUDENT AFFAIRS COMMITTEE  
APPALACHIAN STATE UNIVERSITY  
BOARD OF TRUSTEES

Friday, March 15, 2024  
Parkway Ballroom, North Endzone Facility  
Meeting Room A  
11:30 AM

CALL TO ORDER: The Student Affairs Committee of the Board of Trustees of Appalachian State University met at the call of the Chair and the Chancellor on Friday, March 15, 2024 at 11:30 a.m. Chair James Reaves presided and called the meeting to order.

MEMBERS PRESENT: James Reaves, Chairperson  
Juan Pablo Neri  
Bonnie Schaefer  
Steve Wyatt

OTHERS PRESENT: J.J. Brown  
Jeff Cathey

CONFLICT OF INTEREST NOTICE: Chair Reaves read the following statement:

"Under the State Government Ethics Act, all voting members of the Board of Trustees have a duty to avoid conflicts of interest and appearances of conflicts. Looking at the agenda for today's meeting, does anyone know that you have a conflict of interest or an interest that would give rise to the appearance of a conflict of interest? If so, please let me know now." [None reported.]

OPENING STATEMENT ON EXPECTATIONS OF CONDUCT: Chair Reaves read the following statement:

"As we begin the business portion of the meeting, I would like to remind everyone of the Committee's expectations for conduct at our meetings. We ask that those attending today remain respectful of fellow attendees and the Committee. Those attending an official meeting may not engage in conduct that is inconsistent with our Bylaws or that interferes with the rights of others to observe and listen to the proceedings. Any individual who disrupts the meeting will be asked to leave and may be subject to arrest."

APPROVAL OF MINUTES: The open and closed session minutes of the June 23, 2023 Student Affairs Committee meeting were made available to all Committee members prior to the meeting. There were no corrections. Chair Reaves called for a motion to approve the June 23, 2023 Student Affairs Committee open session meeting minutes. Upon motion made by Juan Pablo Neri and seconded by Bonnie Schaefer the minutes of the meeting were approved as presented.

CLOSED SESSION:

Upon motion made by Steve Wyatt and seconded by Bonnie Schaefer, the Student Affairs Committee convened in closed session to:

prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award. [N.C.G.S § 143-318.11(a)(2)]

OPEN SESSION RECONVENED: Upon motion duly made, seconded, and approved the Student Affairs Committee reconvened in open session at 11:46AM.

ADJOURNMENT: There being no further business, the meeting was adjourned at 11:48AM with a motion to adjourn from Juan Pablo Neri and seconded by Bonnie Schaefer.

James Reaves, Chair

\_\_\_\_\_  
By: J.J. Brown  
Recording Secretary